



TO ALL COUNCILLORS

23rd October 2026

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 2nd NOVEMBER 2026. IT WILL BE HELD IN THE PEGGY PIKE ROOM AT
ELHAM VILLAGE HALL at 7.30pm**

YOU ARE HEREBY SUMMONED TO ATTEND.

THE AGENDA IS AS FOLLOWS:

199.26 To record those, present and list any apologies.

200.26 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 201.26.

201.26 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 202.26 onwards.

202.26 To note and agree minutes of (to be signed in person by the Chair of the meeting)

1. The Ordinary Meeting of the Parish Meeting held on 5th October 2026

203.26 Chairman's Report

(Please note, no decisions can be made on items under this heading)

204.26 Finance

1. To **note** the receipt of the Accounts for October 2026 – *to be circulated to all Councillors prior to meeting.*
2. To **note** the receipt of the Bank Reconciliation for October 2026- *to be circulated to all Councillors prior to meeting.*
3. To **agree** October 2026 invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

205.26 Planning

1. To **note** receipt of received application and **agree** comments:

Planning Application	Address	Description
26/1700/FH/TCA	Land Adjoining Sports Facility, New Road, Elham	Works to trees in a conservation area comprising of T1 Birch, crown reduction of 10 metres vertically and 8 metres laterally.
26/1548/FH	Mill House, The Row, Elham, Kent, CT4 6UL	Listed building consent for replacement of timber windows to front elevation with timber slim lite units.
26/1557/FH	Old Mount Barn, Mount Hill, Rhodes Minnis, Canterbury, CT4 6YD	Install sewage treatment tank to the side of the house and to the existing septic tank & make alterations to existing waste drainage.
26/1271/FH	Old Hospital, The Row, Elham, Canterbury, CT4 6UL	Lawful Development Certificate (proposed) for repairs to garden wall.
26/1613/FH	Elham Valley Holiday Park, Canterbury Road, Wingmore, Canterbury, CT4 6LP	Lawful development certificate (proposed) for the stationing of 12 static caravans and 22 touring caravans.

2. To **note** receipt of received application since the agenda was issued and **agree** comments.

3. To **note** any decisions made by Folkestone and Hythe District Council.

Planning Application	Address	Description

206.26 Remembrance Sunday – to **discuss** and **agree** actions

207.26 Highways – to **discuss** and **agree** actions

208.26 Twinning Association – to **discuss** and **agree** Twinning Constitution.

209.26 Accounting – to **discuss** and **agree** software and Microsoft licensing packages

210.26 Clerk position - to **discuss** and **update**

211.26 To **hear** verbal reports from
(Please **note** received reports will be included in the minutes)
County Councillor – C Hespe
District Councillor - S Scoffham, J Butcher and D Godfrey

212.26 Correspondence – To note correspondence received and agree actions, if required.

213.26 Date of next meeting and Close.

Signed

Kevin Lamb

Chair