



TO ALL COUNCILLORS

29th July 2026

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 3rd AUGUST 2026. IT WILL BE HELD IN THE PEGGY PIKE ROOM AT
ELHAM VILLAGE HALL at 7.30pm**

YOU ARE HEREBY SUMMONED TO ATTEND.

THE AGENDA IS AS FOLLOWS:

148.26 To record those present and list any apologies.

149.26 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 150.26.

150.26 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 151.26 onwards.

151.26 To note and agree minutes of (to be signed in person by the Chairman of the meeting)

1. The Ordinary Meeting of the Parish Meeting held on 6th July 2026

152.26 Chairman's Report

(Please note, no decisions can be made on items under this heading)

153.26 Committees

1. To **consider** and **agree** Terms of Reference for:
 - a) C&A Committee – previously deferred.

154.26 Finance

1. To **note** the receipt of the Accounts for July 2026 – *to be circulated to all Councillors prior to meeting.*
2. To **note** the receipt of the Bank Reconciliation for July 2026- *to be circulated to all Councillors prior to meeting.*
3. To **agree** July 2026 invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

155.26 Planning

1. To **note** receipt of received application and **agree** comments:

Planning Application	Address	Description
26/1081/FH/TCA	The Old School House, The Square, Elham, CT4 6TJ	Works to trees in a conservation area comprising of T1 Bay, crown reduction of 3 metres vertically and 0.5 metres laterally. T2 Holm Oak, T3 Viburnum & T4 Damson, crown lift to 4.2 metres above ground level, T5 Larch, crown lift to 5 metres above ground level
26/1084/FH	The Old Bakery, The Square, Elham CT4 6TJ	Listed building consent for internal alterations
26/0902/FH	Elham Church of England Primary School, Vicarage Lane, Elham, CT4 6TT	Works to trees in a conservation area comprising of T1 Beech to be reduced by approximately 4 metres laterally and 3.5 metres vertically, T4 Sycamore to reduce crown by 5 metres laterally & vertically, and T5 Field Maple to be felled to ground level
26/1123/FH/TCA	Poors House, High Street, Elham CT4 6TB	Works to trees in a conservation area comprising of T1 Pear vertical reduction of 3

		metres & lateral reduction of 1 metre. T2 & T3 Pear vertical reduction of 3 metres & lateral reduction of 0.5 metres.
26/1163/FH	Stoneacre, Park Gate Hill, Elham CT4 6NF	Replacement dwelling with associated landscaping following demolition of existing outbuilding
26/0712/FH	Milldown Farm, Oak Hill, Acrise, CT18 8LE	Erection of 2 semi detached dwellings and garages with associated boundary treatment following demolition of existing buildings.

2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

Planning Application	Address	Description
26/0706/FH	2 Railway Cottages, Duck Street, Elham CT4 6TP	Addition of a pitched roof to replace the current flat roof on the existing first floor side extension. FHDC Decision – Approved with Conditions
26/0804/FH	Weavers, Exted Hill, Elham CT4 6YG	Single storey detached outbuilding – FHDC Decision – Approved with Conditions

156.26 Highways – to **receive** update and **agree** actions for Highways Improvement Plan submission

157.26 Defibrillator (C&A)– to **receive** an update and **agree** actions on any further quotes for additional defibrillators with view to improving coverage within the village.

158.26 Churchyard– to **discuss** and **agree** actions

159.26 Church wall – to **discuss** and **agree** actions for Rolling Maintenance plan.

- 160.26 KGV playpark – update**
- 161.26 The Gore – to discuss and agree works at Pavillon & Containers**
- 162.26 The War Memorial – to discuss and agree actions**
- 163.26 Grounds Maintenance – to discuss and agree actions for a Maintenance plan for mowing, hedges, and verges.**
- 164.26 Public Exercise of Rights – to discuss meeting held on 3rd July 2026 and agree actions**
- 165.26 To hear verbal reports from**
*(Please **note** received reports will be included in the minutes)*
County Councillor – C Hespe
District Councillor - S Scoffham, J Butcher and D Godfrey
- 166.26 Correspondence – To note correspondence received and agree actions, if required.**
- 167.26 Date of next meeting and Close.**

Signed

Kevin Lamb

Chair