



**APPROVED MINUTES OF THE COMMUNITIES AND AMENITIES COMMITTEE MEETING ON
THURSDAY 18TH JUNE 2026 IN THE PAVILION, THE GORE STARTING AT 7.30pm.**

122.26 **Those Present:** Councillors: Cllr K Lamb, B Swan, J Osbourne, G Clements, and 1 member of the public. **Apologies:** None were required.

123.26 **To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.**
None were declared.

It was **agreed** that Cllr Lamb would take the position of Chair for the C&A Committee.

The Terms of Reference for the C&A Committee were reviewed, and it was **agreed** that no amendments were necessary. This will be adopted at the Parish Council meeting on 6th July 2026.

124.26 **The Gore** - The Community Payback Team are currently clearing the area around the Pavilion and containers, which has previously been used as a dumping ground, in preparation for painting works. This service is being provided free of charge. It was discussed and agreed that the Parish Council will supply the paint and other necessary items, including approved step ladders (health and safety compliant). It was also agreed that the Parish Council will cover the weekly hire costs of the Portaloo until the container toilets are fully operational.

The Pavilion roof is currently leaking. Two quotes have been obtained, with one contractor offering to supply and install a shingle and torch-on roof at a cost £900 lower than the alternative. It was agreed to proceed with the lower quote as a matter of urgency to ensure the Pavilion is made watertight. The Parish Council will also seek additional quotes to upgrade the power supply to the Pavilion and containers.

Grounds maintenance was discussed and deferred to a future full Parish Council meeting, where a comprehensive management plan for mowing, hedges, and verges will be developed.

Several recent incidents of anti-social behaviour, vandalism and dog fouling have been reported. These matters are now being addressed by the Rural Task Force.

- 125.26 War Memorial** – The current issue is that the existing concrete surface is deteriorating and requires re-levelling. A generous local benefactor has kindly donated York stone to be used as a replacement surface.
Kent County Council (KCC) Highways are responsible for the kerbs, which will require adjustment/tilting. Cllr Lamb will liaise with the relevant KCC representative on this matter.
Cllr Chapman will consult with the Folkestone & Hythe District Council (FHDC) Planning Department to confirm whether any planning permissions would be required should railings be installed for health and safety purposes.
The Parish Council also intends to develop the area into a Memorial/Remembrance Garden. Further discussions will take place regarding potential grant funding opportunities and consultation with the Royal British Legion.
- 126.26 Storage** - Parish Council documents—such as minutes, financial records, and burial records, must be retained. These are currently stored in two filing cabinets at the Village Hall, one of which is fireproof. While most current documents have been digitised, Kent County Council (KCC) expects the Parish Council to take responsibility for the storage of its records. A review will be undertaken to confirm which documents are legally required to be retained. To discuss at a future PC meeting whether extra storage is required.
- 127.26 Church Wall** –We currently have one quotation for a rolling maintenance programme for the church wall. In line with due diligence requirements, we are seeking comparative quotes; however, this has proven challenging.
From an insurance perspective, it is important that we can demonstrate that appropriate care and maintenance of the church wall is being actively undertaken. The current intention is to allocate approximately £2,000 per annum to address the most urgent areas, with the aim of progressing works across several metres of wall each year.
- 128.26 Date of next meeting and Close**
The next Community and Amenities Committee meeting will be scheduled as required. There being no further business the meeting closed at 9.07pm.