



**APPROVED MINUTES OF STAFFING COMMITTEE MEETING OF THE PARISH COUNCIL HELD
ON
MONDAY 22nd JUNE 2026 AT 7.30PM.**

- 155.26 To record those, present and list of apologies**
Those Present: Councillors: K Lamb, C Chapman, B Swan
Apologies: None
- 156.26 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**
None were declared.
- 158.26 The Terms of Reference** were discussed; it was **agreed** that they were approved and re-adopted with no changes.
- 158.26 Recruitment of Clerk** – The division of the Clerk's role was discussed, and it was agreed that the matter would be deferred until Councillor Jacob presents options outlining potential role combinations, specifically Clerk/Bookkeeper and Clerk/Responsible Financial Officer (RFO).
- 181.26 Date of next meeting and Close**
The next Staffing Committee meeting is TBA.
There being no further business the meeting closed at 8.35pm