



**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL ON
MONDAY 2nd DECEMBER 2024 IN THE HALL, ELHAM PRIMARY SCHOOL STARTING AT
7.30pm.**

230.24 Those Present: Councillors: Cllr K Lamb (Chair) and C Chapman (Vice Chair) B Swan, G Clements, C Francis, S Peall and 4 members of the public. **Apologies:** K Allen received and accepted.

231.24 To declare any disclosable pecuniary interests (DPI), other significant Interests (SI's) or a voluntary interest (VI) relating to items on the agenda. None were declared.

232.24 Public Contribution

MOP – Thank you for organising the current year minutes in month order, will this be done to previous years? The Clerk advised this will happen.

MOP – saw in the November minutes that District Cllr Godfrey had Ward Grant funding available, is this still available? Cllr Peall advised that this information can be found on the FHDC website. Clerk to send link.

Wondered if District Cllr Godfrey would consider under the category of Environment Improvement the replacement of the street sign and resighting of the dog foul bin to the top of Cherry Gardens. Clerks reply: The sign and the bin have been reported to FHDC via MyAccount and District Cllr Scoffham.

MOP – Thank you sending the minutes to the newsletter. Is there a way that they can be shortened? Chairman advised that until very recently the protocol had been that the Clerk supplied the newsletter with a condensed version of the minutes in order to save money and space for the village hall. Recently, however, the Editor of the newsletter had complained about this. She advised that she had received numerous requests from “members of the public” that they wanted the full minutes and the correspondence list to be published in the newsletter on the grounds of public interest. The council has now simply complied with your request. Are we to assume the editor would now like us to go back to how things were ?

There is an online payment for Elham Primary School of £80.00, is this what is paid for hire of the hall? Clerks Reply: This was for 4 meetings at the cost of £20.00 per meeting.

There are still two Cllr photos missing, please can these be sent to the newsletter?

Was the Publics Work Loan explored? Clerks reply: Yes, we have investigated, and, on this occasion, it is not a viable option but maybe considered for future projects.

Environment Group – The Tree Planting event on Sunday 1st December, to plant the whips in the King George V and the Burial Ground, was a success with over 20 people in attendance. The bulbs will be planted before Christmas.

It was noted that the guards had been removed from previously planted whips, these have now been placed. It was suggested that there be a no mow strip, of perhaps 1m, implemented to the hedge line. This will be included in the no mow initiative to be discussed next year.

The Environment Group are revisiting the design of the water harvesting system, it is thought of designing a system using reclaimed materials which will also save funds in the Environment Group budget provision.

233.24 Minutes of meeting.

The minutes of the Ordinary meeting of the Parish Council 4th November were **approved** and were **signed as a true record** by the Chair of meeting.

234.24 Chairmans Report

Thank you to Rev'd Carol, the Church Wardens, Toby Dingle and all the volunteers who gave their time to assist with the Service and road closures on Remembrance Sunday. It was lovely to see such a positive turn out to mark the occasion, thank you to all that attended. Thank you to Vic Harmer and his team for once again making the War Memorial and Remembrance Garden surrounding presentable.

Age UK – disappointing to have received correspondence informing that the Lyminge branch of Age UK will be closing.

Newsletter – Following the newsletter Editors request that individual Councillors photos be published in the newsletter, I am sure the Parish are delighted that they can now see their lovely Councillors faces.

Football – The Kings Arms are working in conjunction with Elham Valley football team, there is to be a match on 28th December where Elham Valley football team will take on Elham Old boys. Kick-off is at 12 noon.

235.24 Finance

- 1) The Accounts from October 2024 were a **true record** and were signed by the Chairman of the meeting.
- 2) The Bank Reconciliation from October 2024 was a **true record** and was signed by the Chairman of the meeting.
- 3) It was **noted** that all Councillors received the Accounts for November 2024.
- 4) It was **noted** that all Councillors received the Bank Reconciliation for November 2024.
- 5) The virement of £873.60 from ringfenced Office Expenses to Office Expenses was **agreed** for the purchase of a fireproof filing cabinet.
- 6) The draft budget was considered and **agreed** following the amendments discussed at the Ordinary meeting on 21st October.
- 7) The precept demand of £88626.52 (eighty-eight thousand six hundred and twenty-six pounds and fifty-two pence) 14.80% increase (based on 24/25 tax base) for 2025/26 was **agreed**. It was **agreed** that the Chair was to sign the FHDC Precept Demand once the finalised version was received from FHDC. The Precept Demand will be issued to FHDC no later than 20th January 2025 as per their instructions.

8) The November 2024 invoices were **agreed**, and payments were **approved**.

Payee	Cheque No.	Amount	VAT	Net
EDF	ONLINE	£62.12	£2.91	£58.21
Viking	ONLINE	£92.14	£13.56	£78.58
Viking	ONLINE	£80.06	£13.34	£66.72
Harmers	ONLINE	£82.30	£13.80	£69.00
Zurich	ONLINE	£1,049.14	£0.00	£1,049.14
H Gush Aits	ONLINE	£320.52	£0.00	£320.52
RBL Poppy Appeal	Cheque	£25.00	£0.00	£25.00
EVHA	ONLINE	£229.90	£0.00	£229.90
Reliable Networks	ONLINE	£49.08	£8.18	£40.90
TOTAL		£4,567.69	£51.79	£4,515.40

236.24 Planning

1) Applications received were **noted** and comments **agreed**:

Planning Application	Address	Description	Comments / Views
24/1554/FH	Elham Manor, The Row, Elham, Canterbury CT4 6UL	Listed Building Consent for the installation of Slimlite double glazing in a single large bay sash window.	No Objections.
24/1789/FH	Water Cottage, Duck Street, Elham	Part retrospective single storey rear extension and replacement flat roof to existing side conservatory.	No Objections.
24/1438/FH	The Old Carthouse, North Elham Hill, Elham CT4 6UY	Retrospective application for the partial change of use from E(g)iii to C1 (guest house), and E(g)iii to C3 residential. Change of use of land from agricultural to residential including the siting of a shepherds hut for show purposes & occasional overnight accommodation.	No objection subject to a condition that the C1 guest house remains ancillary to C3 residential property.

2) There were **no** applications received since the agenda was issued therefore no comments needed to be agreed.

3) Y19/0001/PA - Land 310 Metres East Little Orchard Longland Farm Exted Hill Elham Kent - Prior approval of agricultural development for the erection of a storage building under Part 6 Class A was discussed and it was **agreed** that the Clerk would write to FHDC Chief Planning Officer to request clarification for what is permitted under the Part 6 Class A.

4) The following decision were, made by Folkestone and Hythe District Council:

Planning Application	Address	Description	Decision
24/1305/FH	Greenhills, High Street, Elham CT4 6SX	Works to tree subject of TPO No 13 of 1995 T1 Beech Crown raise to 3m over drive and footpath. Reduce crown away from neighbouring house, to give 2.5m clearance. Reduced two over extended branches on village hall side to crown by approx 2m, to blend .	Approved with conditions.
20/0304/FH	Longland Farm, Exted Hill, Elham, CT4 6UD	Use of land for the stationing of a mobile home for a temporary period for key agricultural workers and the use of part of an agricultural building for the incubation and hatching of poultry	Approved with conditions in accordance with the planning application and plans.
24/1622/FH/TCA	The Old Vicarage, Vicarage Lane, Elham, CT4 6TT	Situated in a Conservation Area - T1 (Beech,) crown lift to approx. 8 meters above ground level. T2 (Hornbeam), reduce crown by up to 3 meters due to open cavity at base. G3 (Yew Trees x7) reduce down to 3 meters above ground level.	No Objections.

237.24 Wellbeing

1) A brief report was given explaining the concept of Places of Welcome.

- **Place of Welcome** is a growing network of local community groups providing their neighbourhoods with places where all people feel safe to connect, belong and contribute. **There are five Values** - Place- An accessible and hospitable building, open at the same time every week, People- Open to everyone regardless of their circumstances or situation, and staffed by volunteers; Presence-A place where people actively listen to one another; Provision-Offering free refreshments (at least a cup of tea and a biscuit) and basic local information; Participation -Every person will bring talents, experiences and skills that they may be willing to share locally.
- **To be held:** weekly on Tuesdays 10am-12 noon with a potential start date of 4th February dependant on time needed to engage regular volunteers and their safeguarding training, DBS checks and clear organisational planning.
- **Where:** St Marys Church, Elham

It was **agreed** that the Wellbeing Committee could expend up to £100 for the purchase of first aid kit, bodily fluids kit, tea coffee etc.

- 2) **Age UK** - The below correspondence received from Age UK Hythe, Lyminge and Ashford - Chief Officer

Due to increasing building maintenance costs, we have made the difficult decision to relocate our Dementias Services to Hythe and close the Lyminge Centre. Over the past months, we have explored various options to sustain the facility, including introducing new activities and encouraging other organisations to use the space. Unfortunately, these efforts have not been successful, and it is no longer feasible for us to continue operating from the Lyminge site.

*While we are saddened to close this community hub, we will be **relocating our Dementia Services to our Hythe hub**. This move will allow us to maintain the quality of care and support that our clients rely on, and the staff currently working in Lyminge will move with the service to ensure continuity for clients.*

However, the closure of the Lyminge Centre also means that the charity shop and café, both important spaces for community interaction and socialising, will close as well. We are acutely aware of the impact this may have on the local community, as these facilities have been a valuable part of village life. While we are relocating services, we understand that the community will be losing a social hub.

In addition, our laundry service will cease operations as of December, with the final collection taking place in the week commencing 16th December, followed by the last delivery the week after. The service no longer has enough demand to cover costs, and raising prices would make it unaffordable for our clients.

*Though the Lyminge centre itself is closing, we remain fully committed to supporting the Lyminge area. We hope to work closely with **local parish councils** to ensure that we continue to serve the community in new ways. We are exploring options to provide **drop-in services and support groups** in other communal spaces within the village and surrounding areas, and we will strive to maintain our presence.*

We will keep you informed of key dates and developments as the relocation and closure approaches.

There will be an agenda item at a future Wellbeing Committee meeting to discuss the various services.

238.24 Community and Amenities

Churchyard – It was **agreed** to defer discussions regarding the churchyard until future Ordinary meeting.

- 239.24 Highways** – Following a brief update in the absence of Highways Lead it was **agreed** that a meeting is to be scheduled with County Councillor Carey present to discuss the various outstanding matters.

- 240.24 Environment Group** – a report regarding the Environment Group Planting Day was given under agenda item 232.24.

Correspondence has been received from a resident regarding the collection / recycling of medicine blister packs. Historically, there has been a collection point in the Village Stores and then a via a volunteer they are taken to Superdry for recycling which has now ceased. There is a scheme available via Terracycle to fully recycle these packs, albeit at a cost of £95.00 per box sent for recycling. Following a discussion, it was **agreed** that the Clerk would liaise with the Village Stores to see if we may resume the collection point and with the Clerk delivering to Superdrug as and when needed.

241.24 Twinning – As previously discussed a Twinning Committee will lead with the Twinning going forward. There is an email for all those interested in being part of the Twinning Committee / future events. The email address is twinningea@gmail.com

242.24 Remembrance Day

The Parish Council have received notification of an anonymous, very generous donation of a pair of RBL Tommy statues, we would like to thank you for this very kind donation.

243.24 County Councillor Susan Carey - Member for Elham - Valley Kent County Council

Last month I reported on the postponement of the European Entry Exit System (EES) that replaces stamping of passports for entry/exit of EU countries with a biometric system. A paper on EES went to the meeting of the Full Council at KCC on 07 November with an update on the work KCC is doing to get all the many UK and overseas organisations involved to minimise the impact this change will have when it is introduced. I spoke in the debate on this item to make the point that our communities face regular disruption to our roads whenever there are problems with cross Channel traffic quite apart from the potential of long delays as people register for EES. More needs to be done to enable people to register away from the ports and to manage the Cross-Channel traffic, both tourist and freight, so it doesn't blight Kent's roads. You can read the paper and see the full debate on the KCC website.

As more details emerge about the Government's budget it is now clear that the increase in funding announced for Social Care will not meet the increased costs that care providers face from increase to the National Living Wage and employers' National Insurance Contributions (NIC) and the lowering of the level at which NIC are paid. Local care providers and charities have already made contact with KCC as they will not be able to continue their work without support to meet these costs. (These three measures are also of course impacting the wider economy by raising costs and discouraging companies from taking on staff.)

The final settlement for Local Government will be confirmed in late December but we already know we will need to make substantial savings to balance the KCC budget for 2025/26. One of these savings is from ceasing the Wellbeing Service for Adults to save £3.45m annually. The Wellbeing Service includes an innovation fund to trial new approaches to care and Care Navigators who advise those over 55 on services. You can take part in this consultation and others at <https://letstalk.kent.gov.uk/> KCC has also just started a consultation with its staff to reduce staff numbers to make savings.

Another area of concern is the change to Agricultural Property Relief (aka the Family Farm Tax) which will undoubtedly force the sale of some farmland to meet tax liabilities. It may also affect the environmental and flood alleviation projects that farmers have signed up for or were considering as these require long term commitments which further complicate land ownership/inheritance. Some Government grants for such projects have already been withdrawn.

A reminder that KentTogether on KCC's website pulls together all the various schemes on offer to people who may have financial problems. For those simply concerned about meeting their winter fuel bills, do see what support may be available. The KCC website www.kent.gov.uk is a good place to start or you can ring 03000 41 92 92. I am also very

happy to personally help with completing forms for any of my parishioners who would like a hand.

Susan Carey
Member for Elham Valley
Kent County Council

District Councillor Elham Parish – Cllr Scoffham – apologies received, report sent in absence.

Bathing Water Quality

The annual data for bathing water quality has now been processed and made available. The designated beaches in our area are classified as follows:

Folkestone	Sufficient
Sandgate	Excellent
Hythe	Excellent
Dymchurch	Poor
St Mary's Bay	Sufficient
Littlestone	Poor

The good news is that St Mary's Bay has been upgraded (previously it was 'poor'). The bad news is that Dymchurch, previously 'sufficient', was downgraded and Folkestone very narrowly missed being downgraded as well. These results confirm the generally poor state of bathing water in our district and are bound to have an impact on local people, tourism and the economy. We continue to do all we can to press for improvements, despite contending with a business model which is structurally 'environmentally unsustainable'.

Otterpool Garden Town

The plans for Otterpool have, as you know, been subject to long delays. One of the key issues is to secure around £26 million to build a water treatment works. This has to be built in advance of any housing development. The Council is now in detailed discussions with Homes England and is about to sign a Confirmation Agreement with Heads of Terms. If all goes well the final details regarding the financing should be thrashed out over the next six months. There are good reasons why Homes England, being the government's housing and development agency, would make a good partner for this exciting and innovative development.

Grants

The very successful Rural England Prosperity grant scheme has now come to a close but we are in the process of setting up a Green Community Grants scheme funded by the council which should come into operation next spring. There are four grant categories (a) climate action (b) social action (c) small business and parish grants (d) rewilding and tree planting. These categories have been selected in order to encourage local environmental action on a broad front. Additionally, I would be interested to liaise locally about activities which might be eligible for support from my own ward grant.

Local matters

On the back of the 'raise the rate' campaign to enhance the proportion of waste that is recycled, I have been involved in extensive negotiations about waste collection in Cock Lane. Meanwhile, I am currently investigating what can be done about the litter bin and sign in Cherry Gardens. Finally, the application from Longland Farm went before the planning committee earlier this month and was unanimously approved.

District Councillor Elham Parish – Cllr Butcher – apologies received.
District Councillor Elham Parish – Cllr Godfrey- apologies received.

244.24 Correspondence

The receipt of correspondence was **noted**, and any required actions **agreed**.

Date	To	From	Re	Action
05.11.24	D Cllr Scoffham & D Cllr Butcher	-	Request they attend to make representation on behalf of Elham Parish Council at FHDC Planning and Licensing Committee meeting re: 20/0304/FH Longlands Farm.	Agenda item for December meeting.
5.11.24	Harmers	-	Replacement trees to Community Orchard.	Followed up with telephone conversation.
05.11.24	-	Resident	20/0304/FH – Longlands.	Email forwarded to D Cllr Scoffham.
5.11.24	Brogdale	-	Quotation for replacement trees to Community Orchard.	Chaser email sent to Brogdale 18.11.24 - awaiting a response.
5.11.24	-	Resident	20/0303/FH Longlands,	Email forwarded to D Cllr Scoffham.
5.11.24	-	FHDC Planning	24/1554/FH – Elham Manor.	Sent to Cllrs and put on website.
05.11.24	Longland Farm	-	Questions concerning current planning application prior to committee meeting.	Response sent to D Cllr Scoffham and Chair.
06.11.24	-	D Cllr Scoffham	Declining attendance at FHDC Planning and Licensing Committee meeting further to investigations.	Informative. Sent to Chair.
6.11.24	Resident	-	Re non-attendance at FHDC Planning and Licensing	-

			Committee meeting.	
7.11.24	-	Resident	Y19/0001/PA – Longland Farm.	Clerk responded advising there will be an agenda item at December meeting.
7.11.24	-	EWG	Planting Day 1 st December.	Flyer in noticeboard and on social media/ website.
7.11.24	Resident	-	Archaeological Watching Brief enquiry.	Following the response received Clerk sent further details.
7.11.24	-	Invicta Archaeology	Archaeological Watching Brief enquiry.	14.11.24 – Invicta are not registered with CifA. Clerk to check qualifications required.
7.11.24	Resident	-	Email of thanks for point of contacts.	-
7.11.24	Resident	-	Remembrance Services.	Information regarding the two services.
7.11.24	-	Zurich	Invoice for the uplift on churchwall insurance.	Invoice paid.
8.11.24	Invicta Archaeology	-	Policy Schedule.	-
8.11.24	-	Invicta Archaeology	Confirmed received requested information.	-
08.11.24	-	FHDC Planning	Weekly List.	Informative.
08.11.24	-	FHDC Planning	Delegated List 24/1305/FH – Greenhills - approved with conditions.	Sent to Cllrs.
9.11.24	-	Resident	Remembrance Day timings, bus times.	Clerk responded.
9.11.24	-	Harmers	Invoice.	December payment schedule.
9.11.24	-	Elham Newsletter	Councillor information requested.	Clerk responded.

9.11.24	Church Warden	-	Attendance for Remembrance Sunday Parade.	-
9.11.24	-	CC Church Warden	Remembrance Sunday parade.	No further action.
10.11.24	Resident, Hawthorne Trenches and Volunteers	-	Thank you on behalf of the parish Council for their time.	-
10.11.24	-	Church Warden	Thank you to Parish Council for Remembrance Sunday Parade.	-
10.11.24	-	Rev Carol	Thank you to Parish Council for Remembrance Sunday Parade	-
11.11.24	-	KCC Prow	Notification of modification to the Definitive Map and Statement for the County of Kent – Public Rights of Way HE375.	Sent to all Cllrs.
12.11.24	-	Church Warden	Crib Service – Mary and Jospheh needed.	Sent to Elham C of E Primary school.
13.11.24	EWG	-	Woodlands Trust whips delivered.	-
13.11.24	EWG	-	Receipt for agreed bulb order.	Reimbursed and confirmation received 14.11.24.
13.11.24	-	Elham Newsletter	Requesting Councillors details.	Clerk chased Cllrs and responded to E.N.
14.11.24	-	FHDC Planning	Weekly List.	Informative.
14.11.24	-	FHDC Planning	Delegated List	Informative.
14.11.24	-	EWG	Hedge to the Gore.	Clerk checked with Ground Maintenance Contract and replied that the hedge had been cut inside with the whips in mind.
14.11.24	-	Spacehive	Further information	Information uploaded onto their portal.

			requested re crowdfunding.	
14.11.24	-	FoSM	Advising Diocese had given approval for the new railings.	On file.
14.11.24	-	EWG	Tree guards and canes.	Clerks advised these are not provided by Woodlands Trust any more .
14.11.24	-	Elham Newsletter	Councillors' information.	Clerk emailed Cllrs and responded to E.N.
15.11.24	-	Harmer & Son	Tree works quotation.	To be discussed at a future meeting.
15.11.24	-	EWG	Tree guards and canes.	Clerk emailed to advised we have received a donation of guards and canes.
15.11.24	-	EWG	Email of thanks.	Sent to the donator.
15.11.24	-	Zurich	Payment confirmations.	-
16.11.24	-	Church Warden	Further request for crib service.	Forwarded email to the school and advised Church Warden.
18.11.24	-	WJ Farriers	RPG 366	Clerk responded.
18.11.24	EVHA	-	Meeting dates.	-
18.11.24	-	EVHA	Confirming meeting dates.	Sent to all Cllrs.
19.11.24	-	EVHA	Christmas lights invoice.	As agreed invoice paid for lights to go around the trees to New Road.
19.11.24	-	Elham Newsletter	Councillors photos roles.	Clerk chased Cllrs for photos and confirmed their roles.
19.11.24	-	WJ Farriers	RPG 366	-
20.11.24	-	Sterry Funeral Directors	Burial Enquiry.	Following a telephone conversation clerk emailed requested forms.

20.11.24		FHDC Planning	24/1789/FH – Water Cottage.	Sent to all Cllrs and on website.
21.11.24		FHDC Planning	Weekly List.	Informative.
21.11.24		FHDC Planning	Delegated List 20/03/04/FH – Longland.	Sent to Cllrs.
19.11.24	Spacehive	-	Email sending requested further information.	-
19.11.24	-	Spacehive	Project has been sent to verification.	-
19.11.24	Rev Carol	-	Places of Welcome meeting notes.	Rev Carol replied with additional notes.
20.11.24	-	Sterry Funeral Directors	Further enquiries re a upcoming burial.	Clerk telephoned to assist and liaised with Grave Digger.
20.11.24	Sterry Funeral Directors	-	RPB 367	-
20.11.24	-	Rev Carol	RPG 367	-
20.11.24	-	Resident	Blister pack recycling.	Email sent to C Cllr Carey. Response sent to resident. To be discussed under Environment.
20.11.24	KCCC Highways Manager	-	Various outstanding items.	-
21.11.24	-	Sterry Funeral Directors	Further enquiries re RPG 367.	Clerk responded.
21.11.24	-	Cc Rev Carol	RPG 367.	-
21.11.24	-	Sterry Funeral Directors	RPG 367.	Clerk responded.
22.11.24	-	KCC Monitoring	23-FH-25 grant application.	Clerk to complete monitoring forms.
22.11.24	-	KCC Highways Manager	In response to Clerks email. An update should be made available in time for the meeting.	Sent to Highways Lead.
22.11.24	-	Sterry Funeral Directors	RPG 367	-
22.11.24	Referkent	-	Onboarding confirmation of	-

			further documents received.	
22.11.24	-	Resident	Cherry Gardens sign and bin,	Clerk reported on FHDC Portal. Email sent to D Cllr Scoffham to assist.
22.11.24	Resident	-	Cherry Garden ref numbers : 00221001 – road sign 00220999 – bin.	-
25.11.24		Resident	The Gore hedge and Community Orchard.	Clerk sent to Chair and replied to resident.
25.11.24	Canterbury Archaeological Trust	-	Diocese requirements for watching brief for Church wall.	-
25.11.24	Age UK	-	Confirmation of attending AGM.	-
25.11.24	Age UK	-	Email sent regarding closure of Lyminge site.	-
25.11.24	-	Age UK	Apologies sent, resent Parish Councils / volunteers information email.	-
25.11.24	-	FHDC Project Accountant	Precept demand request form.	Agenda.
26.11.24	Kent Downs	-	Twinning road signs.	-
26.11.24	-	D Cllr Scoffham	Cherry Gardens Road sign and bin.	-
26.11.24	-	FHDC Planning	24/1438/FH The Old Carthouse.	Sent to all Cllrs and on website.
26.11.24	Longlands Farm	-	Queries re license and planning.	-
26.11.24	-	FHDC Planning	24/1817/FH The Old Barn.	Sent to all Cllrs and on website.
26.11.24	-	ReferKent	Onboarding complete.	Awaiting access info and login details.
26.11.24	-	Canterbury Archaeological Trust	Quotation for Archaeological Watching Brief.	To be considered.

27.11.24	-	EWG	Arrangements for collections of whips etc.	Clerk responded.
27.11.24	-	Longland Farm	In response to Clerks email dates 26.11.24.	Agenda item.
27.11.24	-	Invicta Archaeology.	Request for further information.	Clerk sent.
27.11.24	-	Sterry Funeral Directors	RPG 367.	Informative.
27.11.24	-	FHDC Planning Officer	24/0540/CON – The Pavilion.	Clerk to respond.
27.11.24	-	N Ellingham	Historical records.	Clerk responded.
27.11.24	-	N Ellingham	Historical records.	Clerk to respond.
28.11.24	-	W J Farriers & Son	Amendments to RPG 282.	Clerk issued updated Grant.
28.11.24	-	NALC	Bulletin.	Informative.
28.11.24	-	Hopkins +	AED Aftercare report.	Informative.
28.11.24	-	W J Farriers & Son	Costing RPG 282.	Clerk responded.
28.11.24	-	FHDC Planning	Weekly List.	Informative.
28.11.24	-	FHDC Planning	Delegated List 24/1622/FH/TCA – The Old Vicarage.	Sent to Cllrs.
29.11.24	FHDC Highway Engineer	-	Update requested on streetlighting to Ottinge.	-
28.11.24	-	FHDC Highway Engineer	<p>FHDC have asked KCC contractors for contact details at UKPN as they have suggested we chase direct as they are not getting anywhere with being able to get UKPN to agree to when they can attend.</p> <p>The KCC contractors have approached a 3rd party but they don't currently</p>	-

			have the resource to attend.	
29.11.24	-	D Cllr Scoffham	Cherry Gardens Street sign and bin – suggested reported on FHDC portal.	Clerk advised already done and sent ref. no.
29.11.24	-	D Cllr Scoffham	Report sent.	Sent to Cllrs, in minutes.
29.11.24	-	Kent Downs	In response to Clerks email re twinning signs.	Informative.
2.12.24	-	EWG	Update on Planting Day.	-
2.12.24	-	Elham & Hawkinge Health Centre.	Electricity supply to the Christmas lights.	Spoke to Practice Manager and agreed that would forward email to EVHA.
2.12.24	KCC Highways Steward	-	Update on various outstanding issues.	-

Email Summary Log –

The Gore	8
The Community Orchard	2
Churchyard	15
Defibrillator	1
Burial Ground	17
Environment Group	25
Twinning	4
Road Closures	28
Remembrance	17
Village Newsletter	10
Highways	8
Planning	19
Wellbeing	15
Grounds maintenance	6
Councillors	42
District Councillors	15
County Councillors	3
Other	14

245.24 Date of next meeting and Close

The next Ordinary meeting of the Parish Council will be on Monday 6th January 2024 at 7.30pm.

There being no further business the meeting closed at 8.54pm.

Appendix 1 – 2025/26 Budget, approved: 235.24 (6) 2nd December 2024

Expenses	2025/26
Clerk salary	£25,653.52
Training	£1,100.00
Clerks expenses	£862.00
Office expenses	£1,250.00
Audit fees	£560.00
Room Hire	£720.00
Insurance	£3,598.00
Subs.	£1,440.00
Grounds mtn.	£12,354.00
Tree mtn.	£4,000.00
Street furniture	£350.00
Defibrillator	£639.00
Burial ground	£1,500.00
Grants & donations	£1,500.00
War Memorial	£500.00
Highways	£1,000.00
Churchyard / church wall	£15,000.00
Contingency	£2,500.00
Professional Fees*	£5,000.00
C&A	£5,000.00
C&A The Gore	£5,000.00
Environment	£1,000.00
Members Allowance / Civic Expenses	£500.00
Wellbeing	£500.00
Community Orchard	£500.00
Twinning	£1,000.00
Total Expenditure	£93,026.52
Burial Fees	£600.00
Interest	£700.00
Rent	£600.00
VAT refund	£2,500.00
Utilities Rebate	£0.00
Misc.	£0.00
Donations	£0.00
Total Revenue	£4,400.00
Precept	£88,626.52