



**TO ALL COUNCILLORS**

**29<sup>th</sup> October 2024**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 4<sup>th</sup> NOVEMBER 2024**. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**213.24 To record those present and list any apologies.**

**214.24 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 215.24*

**215.24 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 216.24 onwards.*

**216.24 To note and agree minutes of**

- 1) The Ordinary meeting of Parish Council of 7<sup>th</sup> October 2024.
- 2) The Ordinary meeting of Parish Council (Budget) of 21<sup>st</sup> October 2024.
- 3) The Wellbeing Committee meeting of 31<sup>st</sup> October 2024.

**217.24 Chairman’s Report** - *(Please note, no decisions can be made on items under this heading).*

**218.24 Finance**

- 1) To **note** and **agree** the Accounts from September 2024 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from September 2024 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for October 2024 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for October 2024- *to be circulated to all Councillors prior to meeting.*
- 5) To **agree** October invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

**219.24 Planning**

- 1) To **note** receipt of received application and **agree** comments:

Planning Application	Address	Description
24/1622/FH/TCA	The Old Vicarage, Vicarage Lane, Elham, CT4 6TT	Situated in a Conservation Area - T1 (Beech,) crown lift to approx. 8 meters above ground level. T2 (Hornbeam), reduce crown by up to 3 meters due to open cavity at base. G3 (Yew Trees x7) reduce down to 3 meters above ground level.
24/1201/FH	The Lodge, Droeway, Stelling Minnis, CT4	Change of use of land to residential garden and construction of rear single storey extension.

- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council

**221.24 Community and Amenities**

**Church** - To **discuss** and **agree** actions.

**Burial Ground** – To **discuss** correspondence received and **agree** actions.

**222.24 Highways** - To **discuss** outstanding items and **agree** actions.

**223.24 Twinning** – To **receive** an update and **agree** actions.

**224.24 Environment Group** – To **discuss** plans and **agree** actions.

**225.24 Remembrance Day** – To **receive** an update and **agree** actions if necessary.

**226.24 Consultation - National Highways and Transport Survey 2024-25**  
Closing date is 28<sup>th</sup> February 2025. [National Highways and Transport Survey 2024-25 | Let's talk Kent](#)

**227.24** To **hear** verbal reports from  
(Please **note** received reports will be included in the minutes)  
County Councillor – Susan Carey  
District Councillor -Stephen Scoffham

**228.24 Correspondence-** To **note** correspondence received and **agree** actions, if required.

**229.24 Date of next meeting and Close**

**Signed**

Clairę Greenwood

**Parish Clerk**