



TO ALL COUNCILLORS

2nd April 2024

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 8th APRIL 2024 STARTING 7.30pm IN THE HALL AT ELHAM PRIMARY
SCHOOL.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

62.24 To **agree** the Vice Chair chairing the meeting.

63.24 To **record** those, present and **list** any apologies.

64.24 To **declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.**

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 65.24.

65.24 **Public Contribution**

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 66.24 onwards.

66.24 **To note and agree minutes of**

1. The Staffing Committee meeting of 4th March 2024.
2. The Ordinary meeting of the Parish Council of 4th March 2024.
3. The C&A Committee meeting of 11th March 2024.

67.24 **Chairman's Report**

(Please note, no decisions can be made on items under this heading).

68.24 Community and Amenities

1. **Church wall** - To **receive** an update, **consider** quotations and **agree** actions if required.
2. **The Gore**– To **receive** an update and **agree** actions is required.
3. **Burial Ground**
 - i. To **consider** quotations received and **agree** actions if required.
 - ii. To **discuss** the repairs to the water supply and **agree** actions.
 - iii. To **consider** memorial application for Non Con B7 and **agree** action.

69.24 Environment Group

To **consider** the request for a bench to the King George V and **agree** actions.

70.24 Trees

To **discuss** instruction of negative survey and **agree** actions.

71.24 D-Day

To **discuss** the event and **agree** actions if required.

72.24 Finance

1. To **note** and **agree** the Accounts from February 2024 and **authorise** the Chairman to sign.
2. To **note** and **agree** the Bank Reconciliation from February 2024 and **authorise** the Chairman to sign.
3. To **note** the receipt of the Accounts for March 2024 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for March 2024- *to be circulated to all Councillors prior to meeting.*
5. To **agree** March invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
6. To **consider** the revised budget and **agree** action – *to be circulated to all Councillors prior to the meeting.*
7. To **consider** transfer of funds from current account to reserve account and **agree** action.

73.24 Planning

1. To **note** receipt of received application and **agree** comments:
 - 24/0010/FH** - amended plan received - Manor Lodge, Canterbury Road, Elham, Canterbury, CT4 6UG- Demolition of detached garage and erection of detached garage/outbuilding. Alternative to that approved under 22/0800/FH.
 - 23/2035/FH** - Single storey pitched roof extension with dormer, replacement window, doors & roof tiles – Cockpit Cottage, Cock Lane, Elham.
 - 24/0265/FH** - Beverlea, Clavertye, Elham, Canterbury, CT4 6YE - Proposed flat roofed rear dormer.
 - 24/0323/FH** - Cherries, Cherry Gardens, Elham, Canterbury, CT4 6SZ - Single storey front extension, revised fenestration and render, conversion of existing garage, loft space with rear dormer.
 - 24/0342/FH** - Hawes Farm Cottage, Clavertye, Elham, Canterbury, CT4 6YE - Demolition of garage and erection of a two storey side and rear extension.

2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

74.24 To **hear** verbal reports from
(Please **note** received reports will be included in the minutes)
County Councillor – Susan Carey
District Councillor – Stephen Scoffham / James Butcher / David Godfrey

75.24 Correspondence
To **note** correspondence received and **agree** actions, if required.

76.24 Date of Next meeting and Close

Signed

Clairę Greenwood

Parish Clerk