



TO ALL COUNCILLORS

30th January 2024

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 5th FEBRUARY 2024. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

YOU ARE HEREBY SUMMONED TO ATTEND.

THE AGENDA IS AS FOLLOWS:

20.24 To record those present and list any apologies.

21.24 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 22.24.

22.24 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 23.24 onwards.

23.24 To note and agree minutes of

- 1) The Ordinary meeting of the Parish Council of 8th January 2024.
- 2) The C&A Committee meeting of the Parish Council of 16th January 2024.
- 3) The Wellbeing Committee meeting of the Parish Council of 18th January 2024.

24.24 Chairman's Report

(Please note, no decisions can be made on items under this heading)

25.24 Finance

- 1) To **note** and **agree** the Accounts from December 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from December 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for January 2024 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for January 2024- *to be circulated to all Councillors prior to meeting.*
- 5) To **agree** January invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

26.24 Planning

- 1) To **note** receipt of received application and **agree** comments:
24/0010/FH - Manor Lodge, Canterbury Road, Elham, Canterbury, CT4 6UG - Demolition of detached garage and erection of detached outbuilding.
24/0066/FH - Longacre, Canterbury Road, Elham, Canterbury, CT4 6UE - Alterations and part replacement of the existing rear extension with bi-fold doors and skylight windows.
23/1872/FH -17 Hog Green, Elham, Canterbury, CT4 6TU - Single storey rear and side extension.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.
- 4) To **receive** an update and **agree** actions on Y19/1378/FH -Methodist Church, High Street, Elham - Installation of external platform lift to side elevation along with installation of new access ramp to front of the building.

27.24 Twinning

To **receive** update and **agree** actions if required.

28.24 To **hear** verbal reports from *(Please note received reports will be included in the minutes)*

County Councillor – *Susan Carey*

District Councillor - *James Butcher /Stephen Scoffham/David Godfrey*

29.24 Correspondence

To **note** correspondence received and **agree** actions, if required.

30.24 Date of next meeting and Close

Signed *Clairz Greenwood* **Parish Clerk**