



**TO ALL COUNCILLORS**

**31<sup>st</sup> October 2023**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 6<sup>th</sup> NOVEMBER 2023**. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

**YOU ARE HEREBY SUMMONED TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**215.23 To record those present and list any apologies.**

**216.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 217.23.*

**217.23 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 218.23 onwards.*

**218.23 To note and agree minutes of**

- 1) The Ordinary meeting of the Parish Council of 2<sup>nd</sup> October 2023.
- 2) The Ordinary meeting of the Parish Council of 23<sup>rd</sup> October 2023.

### **219.23 Chairman's Report**

*(Please note, no decisions can be made on items under this heading)*

### **220.23 Churchyard**

To **discuss** and **agree** actions.

### **221.23 Finance**

- 1) To **note** and **agree** the Accounts from September 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from September 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for October 2023 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for October 2023- *to be circulated to all Councillors prior to meeting.*
- 5) To **discuss** draft budget for 2024/2025 and **agree** actions.
- 6) To **discuss** precept for 2024/2025 and **agree** actions.
- 7) To **agree** October invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

### **222.23 Planning**

- 1) To **note** receipt of received application and **agree** comments:  
*23/1579/FH-3* Hunters Bank, Old Road, Elham, Canterbury, CT4 6SS - Works to trees the subject of TPO No 25 of 1996 -T1 - Field Maple - reduce all lateral branches on the eastern side by approximately 3 metres.  
*23/1616/FH* - Jacques Court, Fir Tree Hill, Bladbean, Canterbury, CT4 6NB - Proposed solar panels to annex accommodation.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.

### **223.23 Committees**

- 1) **Wellbeing** – to **receive** an update on This is Our Village event.
- 2) **Community and Amenities** – to **receive** updates on
  - i. The Gore
  - ii. Community Orchard

### **224.23 Environment Working Group**

To **discuss** the request for a bench to the King George V and **agree** actions.

### **225.23 Remembrance Sunday**

To **discuss** Remembrance Sunday and **agree** actions.

### **226.23 To hear verbal reports from** *(Please note received reports will be included in the minutes)*

County Councillor – *Susan Carey*

District Councillor - *James Butcher /Stephen Scoffham/David Godfrey*

### **227.23 Correspondence**

To **note** correspondence received and **agree** actions, if required.

**228.23 Date of next meeting and Close**

**Signed**

Clairę Greenwood

**Parish Clerk**