



**TO ALL COUNCILLORS**

**26<sup>th</sup> September 2023**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 2<sup>nd</sup> OCTOBER 2023. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm FOLLOWING THE STAFFING COMMITTEE MEETING.**

**YOU ARE HEREBY SUMMONED TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**198.23 To record those present and list any apologies.**

**199.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 200.23.*

**200.23 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 201.23 onwards.*

**201.23 To note and agree minutes of**

- 1) The Ordinary meeting of the Parish Council of 4<sup>th</sup> September 2023.
- 2) The Staffing Committee meeting 4<sup>th</sup> September 2023.
- 3) The Wellbeing Committee meeting 21<sup>st</sup> September 2023.

### **202.23 Chairman's Report**

*(Please note, no decisions can be made on items under this heading)*

### **203.23 Finance**

- 1) To **note** and **agree** the Accounts from August 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from August 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for September 2023 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for September 2023- *to be circulated to all Councillors prior to meeting.*
- 5) To **review** the 2022-2023 External Auditor Report and Certificate and **agree** action.
- 6) To **consider** grant application received and **agree** actions.
- 7) To **agree** September invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

### **204.23 Planning**

- 1) To **note** receipt of received application and **agree** comments:  
*Re-consultation - 22/1595/FH - Mount Hill Cottage, Chapel Lane, Rhodes Minnis, Canterbury, CT4 6YB - Erection of an agricultural barn.*
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.

### **205.23 Committees**

- 1) **Wellbeing** – to **receive** an update on This is Our Village event.
- 2) **Community and Amenities** – to **receive** proposals / updates on
  - i. The Gore
  - ii. Community Orchard

### **206.23 Twinning**

To **receive** an update and **agree** actions if required.

### **207.23 To hear verbal reports from** *(Please note received reports will be included in the minutes)*

County Councillor – *Susan Carey*

District Councillor - *James Butcher /Stephen Scoffham/David Godfrey*

### **208.23 Correspondence**

To **note** correspondence received and **agree** actions, if required.

### **209.23 Date of next meeting and Close**

## **Signed**

Claire Greenwood

**Parish Clerk**