



TO ALL COUNCILLORS

1st August 2023

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 7th AUGUST 2023. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

146.23 To record those present and list any apologies.

147.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 148.23

148.23 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 149.23 onwards.

149.23 To note and agree minutes of

- 1) The Ordinary meeting of the Parish Council of 17th July 2023.
- 2) The Wellbeing Committee meeting 26th June 2023.

150.23 Chairman's Report

(Please note, no decisions can be made on items under this heading)

151.23 Finance

- 1) To **note** and **agree** the Accounts from June 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from June 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for July 2023 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for July 2023- *to be circulated to all Councillors prior to meeting.*
- 5) To **consider** a virement of £2000.00 from ringfenced Churchyard to Churchyard budget provision and **agree** actions.
- 6) To **agree** July invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

152.23 Planning

- 1) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 2) To **note** any decisions made by Folkestone and Hythe District Council.

153.23 Committees

- 1) **Wellbeing** – to **receive** proposals / recommendations following the Wellbeing Committee meeting and **agree** actions if required.
- 2) **Community and Amenities** – To **consider** the applications for memorials and **agree** actions.
 - i. RPG 319
 - ii. RPG 356

154.23 Consultations

1. To **review** KCC Community Warden Consultation and **agree** actions. *Circulated to Councillors on 28th July. Closing date 3rd October 2023 at 5pm.*
2. To **review** KCC Family Hub Services Consultation and **agree** actions. *Circulated to Councillors on 28th July. Closing date 13th September 2023 at 5pm.*
3. To **review** KCC Budget 2024-25 Consultation and **agree** actions. *Circulated to Councillors on 28th July. Closing date 6th September 2023 at 5pm.*

155.23 Byway

To **discuss** The Wildlife & Countryside Act 1981 - Claimed restricted byway – Cullens Farm Road to Mill Hill, Elham (C401) and **agree** actions. *Circulated to Councillors on 11th July 2023. Comments to be received by 14th August 2023.*

156.23 Churchyard

To **discuss** the designs received and **agree** actions.

157.23 Twinning

To **receive** an update and **agree** actions if required.

158.23 Community Orchard

To **receive** an update and **agree** actions.

159.23 To **hear** verbal reports from (*Please **note** received reports will be included in the minutes*)

County Councillor – Susan Carey

District Councillor - James Butcher

160.23 Correspondence

To **note** correspondence received and **agree** actions, if required.

161.23 Date of next meeting and Close

Signed

Clairz Greenwood

Parish Clerk