



**TO ALL COUNCILLORS**

**28th August 2023**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 4<sup>th</sup> SEPTEMBER 2023. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm FOLLOWING THE STAFFING COMMITTEE MEETING.**

**YOU ARE HEREBY SUMMONED TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**182.23 To record those present and list any apologies.**

**183.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 184.23*

**184.23 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 185.23 onwards.*

**185.23 To note and agree minutes of**

- 1) The Ordinary meeting of the Parish Council of 7<sup>th</sup> August 2023.
- 2) The C&A Committee meeting 14<sup>th</sup> August 2023.
- 3) The Wellbeing Committee meeting 16<sup>th</sup> August 2023.

### 186.23 Chairman's Report

*(Please note, no decisions can be made on items under this heading)*

### 187.23 Finance

- 1) To **note** and **agree** the Accounts from July 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from July 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for August 2023 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for August 2023- *to be circulated to all Councillors prior to meeting.*
- 5) To **discuss** virement of £4920 from Natwest Reserve account to Natwest Current account and **agree** actions.
- 6) To **agree** August invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

### 188.23 Planning

- 1) To **note** receipt of received application and **agree** comments:  
*22/1595/FH* - Mount Hill Cottage, Chapel Lane, Rhodes Minnis, Canterbury, CT4 6YB - Erection of an agricultural barn.  
*23/1269/FH/TCA* -1 Old Cottages, The Row, Elham, Canterbury, CT4 6UP - Works to trees in a conservation are comprising of removal of T1 & T2 2 Cherry, B1 Apple tree. D1 Walnut tree 3m off to growth point, cut hedge back to a 2 mt height. C1 - C5 Field Maples prune hedge to a height of 2 mt.  
*23/1133/FH* - 3 Page Cottages, The Row, Elham, Canterbury, CT4 6UW - Lawful development (proposed) for solar panels & mechanical ventilation extract.  
*23/1150/FH/HH* - Abbots Cottage, Cullings Hill, Elham, Canterbury, CT4 6TE - High Hedges complaint.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.

### 189.23 Committees

- 1) **Wellbeing** – to **receive** proposals / recommendations following the Wellbeing Committee meeting and **agree** actions if required.
- 2) **Community and Amenities** – to **receive** proposals / updates on
  - i. Church wall
  - ii. Burial Ground
  - iii. The Gore
  - iv. Community Orchard
- 3) **Staffing Committee** – to **receive** recommendations / update on appraisal and **agree** actions if required.

### 190.23 Twinning

To **receive** an update and **agree** actions if required.

**191.23** To **hear** verbal reports from (*Please **note** received reports will be included in the minutes*)  
County Councillor – *Susan Carey*  
District Councillor - *James Butcher /Stephen Scoffham/David Godfrey*

**192.23 Correspondence**

To **note** correspondence received and **agree** actions, if required.

**193.23 Date of next meeting and Close**

**Signed**

Clairę Greenwood

**Parish Clerk**