



**TO ALL COUNCILLORS**

**27<sup>th</sup> JUNE 2023**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 3<sup>rd</sup> JULY 2023. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**128.23 To record those present and list any apologies.**

**129.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 130.23*

**130.23 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 131.23 onwards.*

**131.23 To note and agree minutes of**

- 1) The Ordinary meeting of the Parish Council of 5<sup>th</sup> June 2023.
- 2) The C&A Committee meeting of 12<sup>th</sup> June 2023.
- 3) The Wellbeing Committee meeting 14<sup>th</sup> June 2023.

### **132.23 Chairman's Report**

*(Please note, no decisions can be made on items under this heading)*

### **133.23 Finance**

- 1) To **note** and **agree** the Accounts from May 2023 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from May 2023 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for June 2023 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for June 2023- *to be circulated to all Councillors prior to meeting.*
- 5) To **note** submission of AGAR to Mazars.
- 6) To **agree** June invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

### **134.23 Planning**

- 1) To **note** receipt of received application and **agree** comments:  
*23/0743/FH* – Little Graces, Park Gate Hill, Elham, CT4 6NF - Conversion of garage, new front porch, removal of front timber balcony/pergola and changes to fenestration.  
*23/0868/FH* - Willow Cottage, Wingmore, Canterbury, CT4 6LS - Loft conversion and erection of two pitched roof dormers.  
*23/0850/FH* - Orchard House, High Street, Elham, Canterbury, CT4 6TB - Replacement of doors and windows, amendments to existing openings, replacement of vertical tile hanging with horizontal cladding, replacement of front elevation bay windows and associated roofs and the erection of a replacement flat roof outbuilding.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council

### **135.23 Committees**

- 1) **C&A** - to **receive** update, proposals, recommendations on churchyard following the C&A Committee meeting and **agree** actions if required.
- 2) **Wellbeing** – to **receive** proposals / recommendations following the Wellbeing Committee meeting and **agree** actions if required.

### **136.23 Community Bus**

To **consider** this initiative and **agree** actions if necessary.

### **137.23 Twinning**

To **receive** an update and **agree** actions if required.

### **138.23 Community Orchard**

To receive an update and agree actions.

### **139.23** To **hear** verbal reports from *(Please note received reports will be included in the minutes)*

County Councillor – Susan Carey  
District Councillor

**140.23 Correspondence**

To **note** correspondence received and **agree** actions, if required.

**141.23 Date of next meeting and Close**

**Signed**

Clairę Greenwood

**Parish Clerk**