



TO ALL COUNCILLORS

28th March 2023

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 3rd APRIL 2023 STARTING 7.30pm IN THE HALL AT ELHAM PRIMARY
SCHOOL.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

52.23 To record those, present and list any apologies.

53.23 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 54.23.

54.23 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 55.23 onwards.

55.23 To note and agree minutes of

1. The Staffing Committee meeting of 6th March 2023.
2. The Ordinary meeting of the Parish Council of 6th March 2023.

56.23 Chairman's Report

(Please note, no decisions can be made on items under this heading).

57.23 Finance

1. To **note** and **agree** the Accounts from February 2023 and **authorise** the Chairman to sign.

Agenda 3rd April 2023

2. To **note** and **agree** the Bank Reconciliation from February 2023 and **authorise** the Chairman to sign.
3. To **note** the receipt of the Accounts for March 2023 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for March 2023- *to be circulated to all Councillors prior to meeting.*
5. To **agree** March invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
6. To **consider** the revised budget and **agree** action – *to be circulated to all Councillors prior to the meeting.*
7. To **consider** transfer of funds from current account to reserve account and **agree** action.

58.23 Policies

1. To **review** the Document Retention and Disposal policy and **agree** adoption.
2. To **review** the Meeting Attendance Policy and **agree** adoption.
3. To **review** the Data Protection Policy and **agree** adoption.
4. To **review** the Noticeboard Policy and **agree** adoption.
5. To **review** the Public Participation Policy and **agree** adoption.

59.23 Planning

1. To **note** receipt of received application and **agree** comments:
23/0342/FH- The Sycamores, High Street, Elham, Canterbury, CT4 6SY- Demolition of existing garden terrace and steps and erection of two storey extension to include decking to the rear garden.
Re-consultation - 22/05040/FH - Briar Gate, White Horse Lane, Rhodes Minnis, CT4 6XP - Erection of detached dwelling with associated parking following the demolition of existing dwelling.
Planning Appeal - AP-6565 - Boyke Bungalow, Boyke Lane, Rhodes Minnis, Canterbury, CT4 6XN-Appeal against non-determination of 21/2520/FH - Erection of a replacement dwelling. Planning Inspectorate Number - APP/L2250/W/22/3311083.
23/0477/FH/TCA - Abbots Cottage, Cullings Hill, Elham, Canterbury, CT4 6TE - Works to trees in a Conservation area comprising of T1 & T2 Western Red Cedar fell to ground.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

60.23 Trees

To **discuss** the Tree Survey and proposed works and **agree** actions.

61.23 C&A Committee

1. To **consider** application for memorials for and **agree** actions for:
 - a) Register of Purchased Grave 352
 - b) Register of purchased Grave 281
 - c) Register of Purchased Grave 353
2. To **receive** and update on the Gore and **agree** actions.
3. To **discuss** the repairs to the burial ground water supply and **agree** actions.
4. To **discuss** the main Parish Council notice board and **agree** actions.

- 62.23 Wellbeing Advisory Committee**
To receive a report and **agree** actions if required.
- 63.23 Environment Working Group**
To receive a report and **agree** actions if required.
- 64.23 Twinning**
To **update** and agree **actions**.
- 65.23 17 Bus Route Working Group**
To **receive** a report and **agree** actions if required.
- 66.23** To **hear** verbal reports from
(*Please **note** received reports will be included in the minutes*)
County Councillor – Susan Carey
District Councillor – Stuart Peall
- 67.23 Correspondence**
To **note** correspondence received and **agree** actions, if required.
- 68.23 Date of Next meeting and Close**

Signed

Clairę Greenwood

Parish Clerk