



**MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL HELD ON  
MONDAY 17<sup>th</sup> OCTOBER 2022 AT THE HALL, ELHAM PRIMARY SCHOOL STARTING AT  
7.30PM.**

**205/22 Those Present:**

Councillors: K Lamb (Chair), C Chapman (Vice), B Swan, S Peall, G Clements, the Clerk. No members of the public attended.

**Apologies:** Received and accepted from Councillor K Allen.

**206/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

None were declared.

**207/22 Finance**

- a) The 2022/2023 budget provisions were **reviewed** and **agreed**.
- b) The 2023/24 draft budget was **discussed** and **agreed**. Please see appendix 1.
- c) It was **agreed** to request that Folkestone and Hythe District Council raise the precept for Elham Parish Council by 18%. A request will be made for £60,208.31.

**208/22 Date of next meeting and Close**

The next Ordinary meeting of Elham Parish Council is on Monday 7<sup>th</sup> November 2022 at 7.30pm.

There being no further business the meeting closed at 8.45pm.

## Appendix one – Approved Budget 2023/24

### Elham Parish Council Approved Budget 2023/24

	<b>Budget 2023/24</b>	<b>Funds on deposit</b>
Actual carried forward figure	£54,000.00	
Ring fenced for Churchyard and Wall		5000.00
Ring fenced for Community & Amenities (C&A) Contingency		24000.00
Ring fenced War Memorial		1000.00
Ring fenced General Reserves		7500.00
Ring fenced Elections		1700.00
Ring fenced donation VS 2019		300.00
Ring fenced C&A The Gore		5365.00
Ring fenced Wellbeing (Donation P4E)		153.64
Ring fenced Burial Ground (Donation)		100.00
Ring fenced Queens Green Canopy		1885.00
Ring fenced for allotments		500.00
<b><u>Available funds (excluding funds on deposit )</u></b>	<b><u>£6,496.36</u></b>	<b><u>47503.64</u></b>
<b>Revenue</b>		
Precept	£60,208.31	
Burial Fees	£500.00	
Interest	£50.00	
Rent	£600.00	
VAT refund	£2,500.00	
refunds	£800.00	
Donations	£0.00	
<b>Total Revenue</b>	<b><u>£64,658.31</u></b>	
<b>Available funds (excluding ring fenced)</b>	<b><u>£71,154.67</u></b>	
<b>Expenses</b>		
Clerk salary	£20,273.06	
Training	£1,200.00	
Clerks Office expenses	£862.00	
Office Expenses	£2,621.68	1
Audit fees	£400.00	
Room Hire	£400.00	
Insurance	£1,500.00	
Subs.	£1,220.00	
Grounds mtn.	£9,828.72	
Tree mtn.	£2,175.00	
Street furniture	£500.00	
Defibrillator	£400.00	
Burial ground	£1,000.00	
Grants & donations	£1,000.00	
Elections	£0.00	

War Memorial	£500.00
Highways	£1,000.00
Churchyard / church wall	£1,000.00
Contingency	£2,000.00
Professional fees	£2,250.00
C&A	£6,000.00
C&A The Gore	£4,500.00
Environment	£1,000.00
Wellbeing	£1,000.00
Members Allowance / Civic Expenses	£250.00
Queens Green Canopy	£1,000.00
Kings Coronation	£1,300.00
Twinning	£500.00
Increase earmarked funds shown in 24/25 funds on deposit	£2,500.00
<b>Total Expenditure</b>	<b><u>£68,580.46</u></b>
<b>Funds C/fwd (Excluding ring fenced funds on deposit)</b>	<b><u>£2,974.21</u></b>

*1 – included within this budget provision is the purchase of a fireproof filing cabinet as required under insurance policy.*