



**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL ON  
MONDAY 1<sup>st</sup> AUGUST 2022 AT 7.30pm**

**144/22 Those Present:**

Councillors: K Lamb (Chair), C Chapman (Vice Chair), K Allen, S Jones, G Clements, S Peall, the Clerk and one member of the public.

**Apologies:** Received and accepted from Cllr B Swan.

**145/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

None were declared.

**146/22 Public Contribution**

A member of the public raised their concerns regarding the access for agricultural vehicles in and around The Square leading to Duck Street should the Kings Arms planning application be granted.

A member of the public raised the issue of fly tipping to an area of private land to the rear boundaries of Hog Green. This was mentioned previously that residents are dumping their garden waste, which is making it unsightly and a health hazard. The member of the public was advised that they can report fly tipping directly themselves on the FHDC website.

**147/22 Minutes of meeting.**

- 1. Resolved:** The minutes of the Ordinary meeting of the Parish Council meeting of 4<sup>th</sup> July 2022 were **approved** and were **signed as a true record** by the Chairman of meeting.
- 2. Resolved:** The minutes of the C&A Committee meeting of 11<sup>th</sup> July 2022 were **approved** and were **signed as a true record** by the Chairman of meeting.

**148/22 Chairman's Report**

Hugh Buckhurst, a past Chairman of the Gardening Society, sadly passed away in July. The Gardening Society is planning to hold an event in the Village Hall on Saturday 27 Aug at 12 noon to celebrate his life.

The Wellbeing Group have organised a UK-Ukraine picnic in the King George V playpark on Saturday 20<sup>th</sup> August, 12 noon until 2pm, this is an open event free for all to attend.

Elham Valley FC have made a fantastic start to their pre-season matches beating Bettshanger 9-1. Training sessions are held once a week on a Thursday and are open for all to attend. Match day is Saturday with kick off at 2.30pm. Please feel free to go and cheer Elham Valley FC on.

#### 149/22 Finance

1. The Accounts from June 2022 were a **true record** and were signed by the Chairman of the meeting.
2. The Bank Reconciliation from June 2022 was a **true record** and was signed by the Chairman of the meeting.
3. It was **noted** that all Councillors received the Accounts for July 2022.
4. It was **noted** that all Councillors received the Bank Reconciliation for July 2022.
5. The virement of £1000 from ringfenced Queens Platinum Jubilee to Queens Platinum Jubilee and £1100 from ringfenced Queens Platinum Jubilee to Queens Green Canopy was **agreed**.
6. The July invoices were **agreed**, and payments were **approved**. *Please see appendix 1.*

#### 150/22 Planning

1. The received planning applications were **noted**, and comments **agreed**:  
**22/0973/FH** - 3 Henbury Manor, Henbury Lane, Elham, Canterbury, CT4 6NL - Retrospective application for construction of a 3 metre high vertical close board fence with 4 middle rails, kick boards fixed to 150mm posts. **Resolved: No objection. Comments of the Council were a condition should be attached to the planning permission that new trees and shrubs be planted where previous trees / shrubs were removed to allow for the fencing to be erected.**  
**22/0740/FH** - Briar Gate, White Horse Lane, Rhodes Minnis, CT4 6XP - Erection of detached dwelling with associated parking following the Demolition of existing dwelling. **Resolved: To Object. Comments of the Council were:**
  - The proposed dwelling appears to not be in line with FHDC Places & Policies Local plan HB5 which states replacement new builds need to be as follows can be demonstrated that the scale, bulk, massing, external appearance, architectural detailing, materials, lighting and location within the site does not harm the wider landscape, the functioning of neighbouring uses or the amenities of nearby residents.
  - The outbuilding shall remain incidental to the enjoyment of the main dwelling, and shall at no time be converted to used or sold as a separate annexe or self-contained unit or any other accommodation not associated with the main dwelling.
  - The surrounding properties are a mixture of styles and heights but predominantly bungalow /chalet bungalows, with this application commanding a large majority of the plot and appearing excessive in size and height. We therefore feel that the proposed property would be overdevelopment of the plot.
  - A request that further details are submitted to the drainage as this application does not address the issue of the current cesspit problem.**22/1096/FH** - Kings Arms, The Square, Elham, Canterbury, CT4 6TJ -

Erection of single storey rear extensions, refurbishment of existing outbuilding to provide dining area and all associated landscaping works (resubmission of 20/0747/FH). **Resolved: No Objection. Comments of the Council were: The Councillors remain concerned over the existing car parking issues in and around The Square and surrounding lanes, which may be substantially aggravated by the increase in covers under this planning application. The Councillors have concerns that the additional vehicles parking in The Square could restrict access for emergency service vehicles along with agricultural vehicles trying to access nearby farmland and buildings.**

**22/1110/FH** - Mount Hill Cottage, Chapel Lane, Rhodes Minnis, Canterbury, CT4 6YB- Erection of rear, side and front porch extensions including walk out balcony and internal alterations. **Resolved – an extension for comments to be received is to be requested.**

2. The received planning application was **noted** since the agenda was issued, and comments **agreed**:

**22/0973/FH** - 3 Henbury Manor, Henbury Lane, Elham, Canterbury, CT4 6NL - Retrospective application for construction of a 3 metre high vertical close board fence with 4 middle rails, kick boards fixed to 150mm posts. **Resolved: Clerk to request an extension until 5<sup>th</sup> August 2022.**

3. The decisions made by Folkestone and Hythe District Council were **noted**:  
**22/0673/FH/PA** - Land at Ottinge Pumping Station , Bereforstal Hill, Elham, CT4 6XJ - Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 16, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for a proposed radio base station with 25m lattice tower and equipment cabinets – **Prior approval is not required.**

**151/22 The Gore**

Correspondence has been sent to the Trustees of the Palmer Trust setting out the proposed layout for the refurbishment to the pavilion. We are awaiting their response.

**152/22 Community Orchard**

It was **agreed** that this would be discussed at the next C&A Committee meeting with recommendations to be agreed by full Council at the next Ordinary meeting of the Parish Council.

**153/22 The Well**

It was **agreed** that the tenders received for the refurbishment of the Well would be discussed at the next C&A Committee meeting with recommendations to be agreed by full Council at the next Ordinary meeting of the Parish Council.

**154/22 Twinning**

The Clerk of Ambleteuse will be visiting Elham on 8<sup>th</sup> August to discuss an itinerary for the Councillors visit on 18<sup>th</sup> August.

**155/22 In the absence of County Councillor Susan Carey, the below report was issued:**

I have not done a full KCC report but thought you would want to know the most up to date information on the Broad Street closure at Lyminge that was due to start on

Monday and last up to 42 days. Clearly this was a highly disruptive closure and would affect a wider area than just Lyminge.

This is what I have been advised this afternoon by Kent Highways Streetworks Team: “You have probably seen an announcement by the developer that they aren’t going ahead with the works for which their contractor has a permit to do. The contractor has not given any notification of this or applied to cancel the work permit and road closure.

After initially shutting the road on Monday morning at lunch time the closure was removed and the road was open to traffic at 12:20. KCC Streetworks Inspector was in attendance and the TM company explained that this was an instruction from the developer Pentland Homes.

We have been trying to make contact with the contractor Kirwans, who were due to carry out the works and have the Streetworks Permits to cover this. At this time we have not received a cancellation for the permits or any official notice regarding the suspension of activities.

Our expectation is the Broad Street will remain open until options have been fully reviewed for reduced impact. However we can’t confirm this for certain until the correct process for cancelling the permits and closure have been follow through. It is frustrating that Streetworks team are at present unable to give full and complete assurances regarding this road closure and that those promoting the works have not provided the required information to us in a timely manner.

Once we have received the required communications from this developer and their contractor I will let you all know.”

I have asked that Elham Parish Council is kept advised of the works/lack of works.

**Susan Carey**  
**Member for Elham Valley, Kent County Council**

**District Councillor Stuart Peall.**

**Plea for help to avoid district gridlock** -The leader of Folkestone & Hythe District Council has added his voice to a plea for central government help to address problems in east Kent when there are delays in cross Channel services. Cllr David Monk has co-signed a letter to the Secretary of State for Transport, Grant Shapps MP, stating that residents and local businesses are bearing the brunt of gridlocked roads and a long-term solution is needed. Other signatories include Dover, Thanet, Canterbury, Ashford, Swale and Kent County Council leaders, the Kent Police and Crime Commissioner and representatives from the Channel Tunnel operator and Visit Kent.

**Flying the green flags for another year** - Four of the district's beautiful parks will continue to fly the Green Flag after retaining its status for 2022/23. The Lower Leas Coastal Park, Kingsnorth Gardens, Radnor Park and the Royal Military Canal have all been awarded the prestigious accolade once again. The award is the international quality mark for parks and green spaces which display the highest environmental standards, are beautifully maintained and have excellent visitor facilities. All four sites

are lovingly managed by Folkestone & Hythe District Council's hard-working grounds maintenance team.

**Lifetime guarantee for social housing tenants** -Following a consultation, tenants living in council managed homes in the Folkestone and Hythe district are to be offered lifetime secure tenancies. Since 2013 tenants have typically been placed on a 'fixed-term' tenancy which ends after a certain period of time. However, 80% of the 300 tenants who responded to a Folkestone & Hythe District Council consultation were in favour of scrapping fixed term tenancies. Lifetime tenancies have the same terms and conditions as 'fixed term' tenancies but offer tenants more security. The change also means tenants will not have to go through the tenancy review process every four years.

**156/22 Correspondence**

The receipt of correspondence was **noted**, and any required actions **agreed**. *Please see appendix 2.*

**157/22 Date of next meeting and Close**

The next ordinary meeting of the Parish Council will be on Monday 5<sup>th</sup> September 2022 at 7.30pm.

There being no further business the meeting closed at 9.40pm.

## Appendix 1 - July 2022 invoices approved

Payee	Cheque No.	Amount	VAT	Net	Comments
Clerk salary **	ONLINE	1,013.20	0.00	1,013.20	July 22 Salary
Clerks expenses *	ONLINE	51.00	0.00	51.00	July 22 Expenses
HMRC **	ONLINE	37.10	0.00	371.00	HMRC
Elham Village Hall Assoc.	ONLINE	952.10	0.00	952.10	Jubilee
C Cochrane (ewg)@	ONLINE	67.80	0.00	67.80	EWG
KALC	ONLINE	688.63	114.77	573.86	Subs
Eurotunnel	Debit Card	438.00	0.00	438.00	Twinning
Elham Primary School	ONLINE	57.00	0.00	57.00	Room Hire
S Elgar	ONLINE	479.00	0.00	479.00	Burial Shed
Reliable Networks	ONLINE	38.64	6.44	32.20	Microsoft license
<b>TOTAL</b>		<b>£3,822.47</b>	<b>£121.21</b>	<b>£4,035.16</b>	

\* Bacs / Card payment authorised by 2 Councillors

\*\* Bacs / card payments authorised by 2 Councillors prior to meeting

\*\*\* Nest Direct Debit set up agreed in February 2019

© transaction authorised by Chairman prior to meeting

**APPROVED**

## Appendix 2 – Correspondence

Date	Email/ Phone Call	From /To	Re	Action
07/07/22	Email	FHDC Planning	22/0740/FH – Briar Gate.	Sent to all Cllrs.
07/07/22	Email	FHDC Planning	Weekly Planning List.	No action.
07/07/22	Email	FHDC Planning	Delegated List.	No action.
11/07/22	Email	FHDC Case Officer	22/0973/FH – extension granted.	Informative.
11/07/22	Email	FHDC Case Officer	22/0740/FH – extension granted.	Informative.
11/07/22	Email	Church Warden	Remembrance Day.	Informative.
11/07/22	Email	Apply4.com	Application confirmation for Remembrance Day Road closure.	Informative.
13/07/22	Email	Palmer Trust	Confirmation of receipt of PC email.	Informative.
15/07/22	Email	Resident	Hugh Buckhurst.	Informative. Sent to Chair.
15/07/22	Email	FHDC Planning	Weekly Planning List.	No action.
15/07/22	Email	FHDC Planning	Delegated List.	No action.
18/07/22	Email	FHDC Planning	22/1110/FH Mount Hill Cottage.	Sent to all Cllrs.
21/07/22	Email	FHDC Planning	Weekly Planning List.	No action.
21/07/22	Email	FHDC Planning	Delegated List.	No action.
22/07/22	Email	Palmer Trust	To advise waiting for other trustees to be able to respond to PC email.	No action.
25/07/22	Email	FHDC Planning	22/1096/FH – Kings Arms	Sent to all Cllrs.
26/07/22	Email	P Roberts	Twinning.	Clerk replied.
28/07/22	Email	FHDC Planning	Weekly Planning List.	No action.
28/07/22	Email	FHDC Planning	Delegated List.	No action.