



**TO ALL COUNCILLORS**

**29<sup>th</sup> November 2022**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 5<sup>th</sup> DECEMBER 2022**. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**229/22 To record those present and list any apologies.**

**230/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 231/22*

**231/22 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 232/22 onwards.*

**232/22 To note and agree minutes of**

- 1) The Ordinary meeting of the Parish Council of 7<sup>th</sup> November 2022.
- 2) The C&A Committee meeting of 14<sup>th</sup> November 2022.

**233/22 Chairman's Report**

*(Please note, no decisions can be made on items under this heading)*

**234/22** To **receive** a report from KCC Highways Steward.

**235/22 Finance**

- 1) To **note** and **agree** the Accounts from October 2022 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from October 2022 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for November 2022 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for November 2022- *to be circulated to all Councillors prior to meeting.*
- 5) To **consider** a contribution towards Remembrance Sunday order of Service and **agree** actions.
- 6) To **agree** November invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

**236/22 Planning**

- 1) To **note** receipt of received application and **agree** comments:  
22/1683/FH & 22/1726/FH - Jacques Court, Fir Tree Hill, Bladbean, Canterbury, CT4 6NB - Conversion of existing disused stable / barn to annex accommodation associated with the host house to include an extension to the South East elevation.  
22/1846/FH & 22/1816/FH - Rose & Crown, High Street, Elham, Canterbury, CT4 6TD - Listed building consent for the retrospective application for the works to form a new decked area at the rear of the public house.  
22/1665/FH - Grimsacre Cottage Grimsacre Farm, Canterbury Road, North Elham, Elham, Canterbury, CT4 6NG - Proposed detached 3 bay garage and store plus annexe above.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.

**237/22 C&A Committee**

- 1) To **discuss** Terms of Reference for the working group to steer refurbishment to The Gore and **agree** actions.
- 2) To **note** the drawings and **agree** actions.

**238/22 Wellbeing**

To **receive** an update and **agree** actions.

**239/22 Environment Working Group**

To **receive** an update and **agree** actions.

**240/22 Twinning**

To **receive** an update and **agree** actions.

**241/22** To **hear** verbal reports from  
(*Please **note** received reports will be included in the minutes*)  
County Councillor – Susan Carey  
District Councillor – Stuart Peall

**242/22 Correspondence**  
To **note** correspondence received and **agree** actions if required.

**243/22 Date of next meeting and Close**

## **Signed**

Clairę Greenwood

**Parish Clerk**