



TO ALL COUNCILLORS

27th September 2022

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL
ON **MONDAY 3rd OCTOBER 2022**. IT WILL BE HELD IN **THE HALL, ELHAM**
PRIMARY SCHOOL STARTING **7.30pm**.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

**PRIOR TO THE COMMENCEMENT OF THIS MEETING A ONE MINUTE
SILENCE WILL BE OBSERVED TO PAY RESPECTS TO HM QUEEN
ELIZABETH II FOLLOWING HER DEATH ON 8TH SEPTEMBER 2022.**

188/22 To record those present and list any apologies.

**189/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant
interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to
leave the meeting for the whole of that item and will not be able to speak or take
part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required
to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their
position. Inclusion and voting will be decided at the time of the declaration unless
this has been discussed with the clerk prior to the meeting.*

The meeting will be adjourned for 190/22

190/22 Public Contribution

*(For members of the public to ask questions – This item will last no more than 15
minutes)*

The meeting will be reconvened to discuss 191/22 onwards.

191/22 To note and agree minutes of

- 1) The Ordinary meeting of the Parish Council of 5th September 2022
- 2) The Staffing Committee meeting of 5th September 2022.

192/22 Chairman's Report

(Please note, no decisions can be made on items under this heading)

193/22 Finance

- 1) To **note** and **agree** the Accounts from August 2022 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from August 2022 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for September 2022 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for September 2022- *to be circulated to all Councillors prior to meeting.*
- 5) To **review** the 2020-2021 External Auditor Report and Certificate and **agree** action.
- 6) To **discuss** and **agree** virement of £4500 from ringfenced C&A (The Gore) to C&A The Gore.
- 7) To **discuss** and **agree** virement of £4000 from ringfenced General Reserves to Clerks Salary.
- 8) To **consider** grant application received and **agree** actions.
- 9) To **agree** September invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

194/22 Planning

- 1) To **note** receipt of received application and **agree** comments:
22/1485/FH - Rustling, High Street, High Street, Elham, Canterbury, CT4 6SX
- Conversion of garage to form living accommodation including removal of garage door and replacement with domestic doors.
22/1488/FH - Hillcroft, Longage Hill, Rhodes Minnis, Canterbury, CT4 6XT
- Demolition of existing side extension. Erection of new wider two storey extension. Demolition of existing garages with new single storey garage erected to rear of garden.
22/1587/FH - The Sycamores, High Street, Elham, Canterbury, CT4 6SY -
Removal of mixed hedge (T1) to left hand side of property, canopy reduction of Fir (T2) by approx 3 metres and pollard to previous points of Sycamore (T3) all subject to Tree Preservation Order no16 of 1994 and in a Conservation area.
- 2) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 3) To **note** any decisions made by Folkestone and Hythe District Council.

195/22 C&A Committee

To **consider** the applications for memorials to the burial ground and **agree** actions.

196/22 Environment Working Group

To **receive** recommendations / updates from EWG and **agree** actions if required.

197/22 Twinning

To **receive** an update and **agree** actions.

198/22 To hear verbal reports from

*(Please **note** received reports will be included in the minutes)*

County Councillor – Susan Carey

District Councillor – Stuart Peall

199/22 Correspondence

To **note** correspondence received and **agree** actions if required.

200/22 Date of next meeting and Close

Signed

Clairz Greenwood

Parish Clerk