



TO ALL COUNCILLORS

25th August 2022

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 5th SEPTEMBER 2022. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm** following the Staffing Committee meeting.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

173/22 To record those present and list any apologies.

174/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 175/22

175/22 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 176/22 onwards.

176/22 To note and agree minutes of

- 1) The Ordinary meeting of the Parish Council of 1st August 2022
- 2) The C&A Committee meeting of 15th August 2022.

177/22 Chairman's Report

(Please note, no decisions can be made on items under this heading)

178/22 Finance

- 1) To **note** and **agree** the Accounts from July 2022 and **authorise** the Chairman to sign.
- 2) To **note** and **agree** the Bank Reconciliation from July 2022 and **authorise** the Chairman to sign.
- 3) To **note** the receipt of the Accounts for August 2022 – *to be circulated to all Councillors prior to meeting.*
- 4) To **note** the receipt of the Bank Reconciliation for August 2022- *to be circulated to all Councillors prior to meeting.*
- 5) To **discuss** correspondence received from SAAA and **agree** actions. – *email circulated to Councillors prior to the meeting.*
- 6) To **agree** August invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

179/22 Planning

1. To **note** receipt of received application and **agree** comments:
22/1110/FH – Mount Hill Cottage, Chapel Lane, Rhodes Minnis, Canterbury, CT4 6YB- Erection of rear, side and front porch extensions including walk out balcony and internal alterations.
22/1056/FH – The Sycamores, High Street, Elham, Canterbury, Kent, CT4 6SY – Section 73 application for the variation of Condition 2 (submitted plans) of planning permission 21/1075/FH (demolition of existing garden room and erection of part single storey and part two storey extension and to include terracing to the rear garden) to allow for internal and external alterations including a change of materials.
22/1324/FH – 2 Fairfield, Elham, Canterbury, CT4 6UT - Rear Single Storey garden room extension.
22/1334/FH – The Warren, Canterbury Road, Elham, Canterbury, CT4 6UE - Erection of a single storey side extension.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

180/22 Staffing Committee

To **receive** recommendations from the Staffing Committee and **agree** actions.

181/22 C&A Committee

To **receive** recommendations / updates from the C&A Committee and **agree** actions if required:

1. The Well
2. The Gore

182/22 Environment Working Group

To **receive** recommendations / updates from EWG and **agree** actions if required.

183/22 Twinning

To **receive** an update and **agree** actions if required.

184/22 Consultations

To **consider** Folkestone & Hythe District Council Community Infrastructure Levy Draft Charging Schedule consultation and **agree** response if required. *Closing date 5pm on 3rd October.*

185/22 To hear verbal reports from

*(Please **note** received reports will be included in the minutes)*

County Councillor – Susan Carey

District Councillor – Stuart Peall

186/22 Correspondence

To **note** correspondence received and **agree** actions if required.

187/22 Date of next meeting and Close

Signed

Clairę Greenwood

Parish Clerk