

**Explanation of variances – pro forma**

Name of smaller authority: **Elham Parish Council**  
 County area (local councils and Kent): **Kent**  
 Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:  
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);  
 • variances of £100,000 or more require explanation regardless of the % variation year on year;  
 • **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;  
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	27,660	40,766					
2 Precept or Rates and Levies	42,705	43,986	1,281	3.00%	NO		
3 Total Other Receipts	4,742	5,638			YES		20/21 £1,640 was received in burial fees as to £1,422 for 21/22 - (£218.00). 20/21 £8,66 was received in interest as to £2,69 in 21/22 - (£5,97). 20/21 £523.80 was received in rent as to £597.66 in 21/22 - (£73.86). 20/21 £2546.82 was received as a VAT refund as to £2672.57 (£125.74). 20/21 £23 was received as a electric payment as to £80 in 21/22 - (£57.00). 20/21 nil was received as donations as to £863.64 in 21/22 - (£863.64). Total difference £896.27.
4 Staff Costs	13,501	13,939	438	3.24%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	20,761	23,124	2,363	11.38%	NO		
7 Balances Carried Forward	40,766	53,327			NO		VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	40,766	53,327			NO		VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Assets	41,500	41,700	200	0.48%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable  
 Variances of £200 or less are tolerable

Clare 6th June 2022

(Signature)