

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on the debit side.

Name of smaller authority: Elham Parish Council

County area (local councils and parish meetings only): Kent

Financial year ending 31 March 2022

Prepared by (Name and Role): Claire Greenwood

Date: 25/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current	19,335.5	
Reserve	34,001.6	
		53,337.11
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
1467	(25.00)	
1470	(105.00)	
		-130.00
Add: any un-banked cash as at 31/3/22		
Burial Fees	120.0	
		120.00
Net balances as at 31/3/22 (Box 8)		<u>53,327.11</u>

Claire 6th June 2022.

[Signature]