



**TO ALL COUNCILLORS**

**26<sup>th</sup> May 2022**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 6<sup>TH</sup> JUNE 2022. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**115/22 To record those present and list any apologies.**

**116/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 117/22*

**117/22 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 118/22 onwards.*

**118/22 To note and agree minutes of**

- 1) The Annual meeting of the Parish Council of 9<sup>th</sup> May 2022
- 2) The C&A Committee meeting of 16<sup>th</sup> May 2022.

## 119/22 Chairman's Report

*(Please note, no decisions can be made on items under this heading)*

## 120/22 Finance - Audit

- 3) To **consider** the 2020-21 External Auditors Report and **agree** actions.
- 4) To **review** the 2021-2022 Internal Auditor Report and **agree** actions.
- 5) To **consider** the unaudited accounts for 2021-22 and **agree** actions.
- 6) To **review** and **approve** the effectiveness of the system of internal control, *to be signed by the Chairman and Clerk.*
- 7) To **approve** the Annual Governance Statement for 2021-22, Section 1 of the AGAR for the year ending 31<sup>st</sup> March 2022 *to be signed at the meeting by the Chairman and Clerk.*
- 8) To **approve** the Accounting Statements for 2021-22, Section 2 of the Agar for year ending 31<sup>st</sup> March 2022. *Signed prior to the meeting by the RFO and to be signed at the meeting by the Chairman.*
- 9) To **approve** the supporting Bank Reconciliation as of 31<sup>st</sup> March 2022.
- 10) To **approve** the explanation of the significant variations from 2020-21 to this year 2021-22.
- 11) To **approve** the dates set for the period for the exercise of public rights.
- 12) To **note** and **agree** the Accounts from April 2022 and **authorise** the Chairman to sign.
- 13) To **note** and **agree** the Bank Reconciliation from April 2022 and **authorise** the Chairman to sign.
- 14) To **note** the receipt of the Accounts for May 2022 – *to be circulated to all Councillors prior to meeting.*
- 15) To **note** the receipt of the Bank Reconciliation for May 2022- *to be circulated to all Councillors prior to meeting.*
- 16) To **agree** May invoices and **agree** payments- *to be circulated to all Councillors prior to meeting.*

## 121/22 Planning

- 17) To **note** receipt of received application and **agree** comments:  
22/0717/FH - Mount Hill Cottage , Chapel Lane, Rhodes Minnis, Kent, CT4 6YB - Creation of a horse menage & replacement stables and detached garage.
- 18) To **note** receipt of received application since the agenda was issued and **agree** comments.
- 19) To **consider** reply to FHDC planning re 21/2520/FH and **agree** actions.
- 20) To **note** any decisions made by Folkestone and Hythe District Council.

## 122/22 C&A Committee

To **consider** recommendations for The Gore and **agree** actions if required.

## 123/22 Outside Bodies

To **receive** an update on the appointment of Cllr representative on Elham Community Trust and **agree** actions.

## 124/22 To hear verbal reports from

*(Please **note** received reports will be included in the minutes)*

County Councillor – Susan Carey

District Councillor – Stuart Peall

**125/22 Correspondence**

To **note** correspondence received and **agree** actions, if required.

**126/22 Date of next meeting and Close**

**Signed**

Clairz Greenwood **Parish Clerk**