



TO ALL COUNCILLORS

29<sup>th</sup> March 2022

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 4<sup>th</sup> APRIL 2022 STARTING 7.30pm IN THE HALL AT ELHAM PRIMARY SCHOOL.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

**66/22 To record those, present and list any apologies.**

**67/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 68/21.*

**68/22 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 69/21 onwards.*

**69/22 To note and agree minutes of (will be signed in person by the Chairman at the next available opportunity.)**

1. The Ordinary meeting of the Parish Council of 7<sup>th</sup> March 2022.
2. The C&A Committee meeting of 14<sup>th</sup> March 2022.
3. The Telecomms Committee meeting of 21st March 2022.
4. The Extraordinary meeting of the Parish Council of 23<sup>rd</sup> March 2022.

**70/22 Chairman's Report**

*(Please note, no decisions can be made on items under this heading).*

Agenda 4<sup>th</sup> April 2022

- 71/22 Policies** *(emailed to all Councillors prior to the meeting)*  
To **consider** the Risk Management Register and **agree** adoption.
- 72/22 Risk Assessments** *(emailed to all Councillors prior to the meeting)*
1. To **consider** risk assessment for The Gore and **agree** re-adoption.
  2. To **consider** risk assessment for the Well and **agree** re-adoption.
  3. To **consider** risk assessment for the War Memorial and **agree** re-adoption.
  4. To **consider** risk assessment for the Burial Ground and **agree** re- adoption.
  5. To **consider** risk assessment for King George V and **agree** re- adoption.
  6. To **consider** risk assessment for Churchyard and **agree** re-adoption.
- 73/22 Finance**
1. To **note** and **agree** the Accounts from February 2022 and **authorise** the Chairman to sign.
  2. To **note** and **agree** the Bank Reconciliation from February 2022 and **authorise** the Chairman to sign.
  3. To **note** the receipt of the Accounts for March 2022 – *to be circulated to all Councillors prior to meeting.*
  4. To **note** the receipt of the Bank Reconciliation for March 2022- *to be circulated to all Councillors prior to meeting.*
  5. To **agree** March invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
  6. To **consider** the revised budget and **agree** action – *to be circulated to all Councillors prior to the meeting.*
  7. To **consider** the Asset Register and risk assessment and **agree** adoption – *emailed to all Cllrs prior to meeting.*
- 74/22 Planning**
1. To **note** receipt of received application and **agree** comments:  
*20/0747/FH & 20/0752/FH - Kings Arms, The Square, Elham, Canterbury, CT4 6TJ. This is a re-consultation following the submission of additional details or a change in circumstance. These are detailed below: Revised Plans added 22.03.2022.*
  2. To **note** receipt of received application since the agenda was issued and **agree** comments.
  3. To **note** any decisions made by Folkestone and Hythe District Council.
- 75/22 Queens Green Canopy / Queen Platinum Jubilee**  
To **receive** a report and **agree** actions if required.
- 76/22 C&A Committee**  
To **consider** recommendations for The Gore and **agree** actions if required.
- 77/22 Trees**  
To **receive** a report from the Tree Warden and **agree** actions if required.
- 78/22 Environment Working Group**  
To **receive** a report and **agree** actions if required.

**79/22** To **hear** verbal reports from  
(*Please **note** received reports will be included in the minutes*)  
County Councillor – Susan Carey  
District Councillor – Stuart Peall

**80/22 Correspondence**  
To **note** correspondence received and **agree** actions, if required.

**81/22 Date of Next meeting and Close**

**Signed**

Clair Greenwood

**Parish Clerk**