



**TO ALL COUNCILLORS**

**1<sup>st</sup> February 2022**

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 7<sup>th</sup> FEBRUARY 2022**. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

**YOU ARE HEREBY SUMMOND TO ATTEND. THE AGENDA IS AS FOLLOWS:**

**20/22 To record those present and list any apologies.**

**21/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.*

*The meeting will be adjourned for 22/22.*

**22/22 Public Contribution**

*(For members of the public to ask questions – This item will last no more than 15 minutes)*

*The meeting will be reconvened to discuss 23/22 onwards.*

**23/22 To note and agree minutes of**

1. The Ordinary meeting of the Parish Council of 10<sup>th</sup> January 2022
2. The C&A Committee meeting of 17<sup>th</sup> January 2022.

**24/22 Chairman's Report**

*(Please note, no decisions can be made on items under this heading)*

**25/22 Community and Amenities**

1. To **discuss** Queens Green Canopy and **agree** actions.
2. To **discuss** Queens Platinum Jubilee and **agree** actions.
3. To **receive** update on Churchyard maintenance and **agree** actions.

**26/22 Highways**

To **receive** a report from Highways Lead on the possible proposal of a bollard to be installed near Elham Manor, The Row and **agree** actions if required.

To receive a report from Highways on the remedial works to The Square

**27/22 Public Rights of Way**

To **note** the formal consultation for Public Footpath (Part) HE373 in the Parish of Elham - Public Path Diversion and Definitive Map and Statement Modification Order 2022 and **agree** comments.

**28/22 Planning**

1. To **note** receipt of received application and **agree** comments.  
21/2520/FH - Boyke Bungalow, Boyke Lane, Rhodes Minnis, Canterbury, CT4 6XN - Erection of a replacement dwelling.  
22/0073/FH - High Beeches, Vicarage Lane, Elham, Canterbury, CT4 6TT - Demolition of existing rear store/garden room and replace with new.  
22/0056/FH - St Zita, High Street, Elham, Canterbury, CT4 6SY - Re-pollard back to previous pollard points one Chestnut tree subject to Tree Preservation Order No. 16 of 1994.  
21/2509/FH - Cullings Farm, Boyke Lane, Ottinge, Canterbury, Kent, CT4 6XL - Retrospective application for installation of two gates creating a new access point to an existing farmland.
2. To **note** receipt of received applications since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

**29/22 Finance**

1. To **note** and **agree** the Accounts from December 2021 and authorise the Chairman to sign.
2. To **note** and **agree** the Bank Reconciliation from December 2021 and authorise the Chairman to sign.
3. To **note** the receipt of the Accounts for January 2022 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for January 2022- *to be circulated to all Councillors prior to meeting.*
5. To **agree** January invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
6. To **discuss** the employment of an external auditor and **agree** actions.

**30/22 To hear verbal reports from**

1. County Councillor – Susan Carey
2. District Councillor – Stuart Peall

**31/22 Correspondence**

To **note** any correspondence received and **agree** actions if required.

**32/22 Date of next meeting and Close**

**Signed**

Clairę Greenwood

**Parish Clerk**