



TO ALL COUNCILLORS

4th January 2022

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 10th JANUARY 2022. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

YOU ARE HEREBY SUMMOND TO ATTEND. THE AGENDA IS AS FOLLOWS:

01/22 To record those present and list any apologies.

02/22 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 03/22.

03/22 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 04/22 onwards.

04/22 To note and agree minutes of

1. The Ordinary meeting of the Parish Council of 6th December 2021.

05/22 Chairman's Report

(Please note, no decisions can be made on items under this heading)

06/22 Community and Amenities

1. To **receive** an update on the Tree Inventory and **agree** actions if required.
2. To **receive** an update on the replacement of tree to Vicarage Lane / The Row junction and **agree** actions if required.
3. To **discuss** correspondence received about Churchyard and the Pound and **agree** actions.
4. To **discuss** Queens Green Canopy and **agree** actions.

07/22 Wellbeing

To **receive** report from Wellbeing Advisory Committee and **agree** actions if required.

08/22 Highways

To **discuss** the possible proposal of a bollard to be installed near Elham Manor, The Row and **agree** actions if required.

09/22 Planning

1. To **note** receipt of received applications since the agenda was issued and **agree** comments.
2. To **note** any decisions made by Folkestone and Hythe District Council.

10/22 Finance

1. To **note** and **agree** the Accounts from November 2021 and authorise the Chairman to sign.
2. To **note** and **agree** the Bank Reconciliation from November 2021 and authorise the Chairman to sign.
3. To **note** the receipt of the Accounts for December 2021 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for December 2021- *to be circulated to all Councillors prior to meeting.*
5. To **agree** December invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*

11/22 Meeting Schedule

To **consider** and **agree** the meeting schedule for 2022.

12/22 To hear verbal reports from

1. County Councillor – Susan Carey
2. District Councillor – Stuart Peall

13/22 Correspondence

To **note** any correspondence received and **agree** actions if required.

14/22 Date of next meeting and Close

Signed

Claire Greenwood **Parish Clerk**