



TO ALL COUNCILLORS

30th November 2021

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON **MONDAY 6th DECEMBER 2021. IT WILL BE HELD IN **THE HALL, ELHAM PRIMARY SCHOOL** STARTING **7.30pm**.**

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

324/21 To record those present and list any apologies.

325/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 326/21.

326/21 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 327/21 onwards.

327/21 To note and agree minutes of

1. The Ordinary meeting of the Parish Council of 1st November 2021.
2. The C&A Committee meeting of the Parish Council of 15th November 2021.

328/21 Chairman's Report

(Please note, no decisions can be made on items under this heading)

329/21 Community and Amenities

1. To **note** receipt of the Tree Inventory and **agree** actions.
2. To **consider** the replacement of tree to Vicarage / The Row junction and **agree** actions.
3. To **consider** the draft housing needs survey and **agree** actions.
4. To **discuss** working parties for The Pound and **agree** actions.
5. To **discuss** Queens Green Canopy and **agree** actions.

330/21 Wellbeing

To **receive** an update from Wellbeing Advisory Committee and **agree** any actions.

331/21 Environment Working Group

To **receive** a report from the EWG and **agree** actions.

332/21 Planning

1. To **note** receipt of received application and **agree** comments.
21/2038/FH - The Sycamores, High Street, Elham, Canterbury, CT4 6SY - Section 73 application for the variation of conditions 2 (submitted plans) and 3 (Joinery details) for planning permission 21/1075/FH (Demolition of existing garden room and erection of part single storey and part two storey extension and to include terracing to the rear garden).
21/2054/FH - Miniver House, Canterbury Road, Elham, Canterbury, CT4 6UG - Erection of an Orangery and double storey extension to the rear, erection of a first floor extension and erection of a detached garage and store.
21/2181/FH - Pear Tree Cottage, North Elham Hill, Elham, CT4 6UY - Listed Building Consent for internal alterations, repairs and redecoration
21/2210/FH - 21 Fairfield, Elham, Canterbury, Kent, CT4 6UT- Proposed two storey side and front extension together with front dormer window.
21/2226/FH - Church Walk, Pound Lane, Elham, Kent, CT4 6UA - Works to trees situated in a Conservation area comprising of overall crown reduction by 3 metres of a Whitebeam (T1).
21/2223/FH - Hillcroft, Longage Hill, Rhodes Minnis, Canterbury, Kent, CT4 6XT - Demolition of existing side extension and erection of new wider single storey side extension. Demolition of existing garages and erection of new single storey garage to rear of garden.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

333/21 Public Right of Way

To **discuss** the consultation received for the proposed diversion of Public Footpath HE373 (part) at Elham and **agree** actions if required.

334/21 Consultations

To **review** the Proposed Heritage Strategy and **agree** actions.

335/21 Policies

To **consider** the Tree Management Policy and **agreed** adoption.

336/21 Finance

1. To **note** and **agree** the Accounts from October 2021 and authorise the Chairman to sign.
2. To **note** and **agree** the Bank Reconciliation from October 2021 and authorise the Chairman to sign.
3. To **note** the receipt of the Accounts for November 2021 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for November 2021- *to be circulated to all Councillors prior to meeting.*
5. To **discuss** grant application received for Elham Newsletter and **agree** actions.
6. To **agree** November invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*

337/21 To hear verbal reports from

1. County Councillor – Susan Carey
2. District Councillor – Stuart Peall

338/21 Correspondence

To **note** any correspondence received and **agree** actions if required.

339/21 Date of next meeting and Close

Signed

Clairę Greenwood

Parish Clerk