



**DRAFT MINUTES OF COMMUNITY AND AMENITIES COMMITTEE MEETING OF THE PARISH  
COUNCIL HELD ON  
MONDAY 13<sup>th</sup> SEPTEMBER 2021 AT 7.30PM.**

**268/21 Those Present:**

Councillors: K Lamb (Chair), C Chapman, C Kirchner, B Swan, and the Clerk.

**Apologies:** Apologies were accepted from Cllr Kirchner and Clements.

**269/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.**

None were declared.

**270/21** As part of the 5 year rolling maintenance plan for the churchyard, the specification for the church wall was discussed and **agreed**. This will now be sent for tender. Once tenders are received, they will be put to full Council.

**271/21 Trees**

Further to correspondence received from Zurich Insurance, it was **agreed** that it would be proposed to full council that an arboriculturist is to be employed to inspect the trees under the liability of the Parish Council. It was **agreed** that a Full Inventory would be proposed for the initial inspection with a Negative Assessment to be carried out annually thereafter. The Clerk is to draft a Tree Management Policy for the approval of full Council.

**272/21 Grounds Maintenance**

Having received a number of complaints from parishioners, the C&A Committee revisited the agreed grounds maintenance schedule. It was **agreed** that the Clerk would liaise with the contractor to produce a monthly report on works completed to date and going forward.

**273/21 The Pound**

A draft specification for The Pound is to be produced to for discussion at a future C&A Committee meeting.

**274/21 Queens Green Canopy**

Negotiations continue with the landowners for the proposals given at the inaugural meeting of the QGC working party.

**275/21 Date of next meeting and Close**

The next Community and Amenities Committee meeting is on Monday 11<sup>th</sup> October 2021 at 7.30pm.

There being no further business the meeting closed at 9.35 pm.