



TO ALL COUNCILLORS

31st August 2021

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 6th SEPTEMBER 2021. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm FOLLOWING THE STAFFING COMMITTEE MEETING.

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

253/21 To record those present and list any apologies.

254/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 256/21.

256/21 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 256/21 onwards.

257/21 To note and agree minutes of

1. The Ordinary meeting of the Parish Council of 2nd August 2021.
2. The C&A Committee meeting of 16th August 2021.

258/21 Chairman's Report

(Please note, no decisions can be made on items under this heading)

259/21 Community and Amenities

Memorial / friendship table – To **receive** quotation for plaque and **agree** actions.

Elham Living – To **receive** an update.

Bus Shelter – To **consider** maintenance and **agree** action.

The Pound – The **consider** maintenance and **agree** action

260/21 Highways

1. To **receive** a report from the Highways Lead and **agree** actions if required.

2. To **note** the receipt of proposed diversion of Public Footpath HE100(part) at Elham and **agree** comments.

261/21 Staffing Committee

To **consider** and **agree** recommendations from the Staffing Committee following the Clerks appraisal.

262/21 Environment Working Group

To **discuss** Green Horizons Eco family day event and **agree** action.

263/21 Planning

1. To **note** receipt of received application and **agree** comments.

21/1668/FH - 5 Hunters Bank, Old Road, Elham, Canterbury CT4 6SS - Erection of first floor side extension.

21/1705/FH- Verneys, High Street, Elham, Canterbury, CT4 6TD - Installation of extended flue to serve existing wood burning stove.

21/1733/FH - Mount Lodge, Mount Bottom, Cullens Hill, Elham, Canterbury, CT4 6UJ - Erection of replacement extension following demolition of existing; Loft conversion with 3 no. dormer windows and 2 no. rooflights; External timber cladding.

2. To **note** receipt of received application since the agenda was issued and **agree** comments.

3. To **note** any decisions made by Folkestone and Hythe District Council.

264/21 Finance

1. To **note** and **agree** the Accounts from July 2021 and **authorise** the Chairman to sign.

2. To **note** and **agree** the Bank Reconciliation from July 2021 and **authorise** the Chairman to sign.

3. To **note** the receipt of the Accounts for August 21 – *to be circulated to all Councillors prior to meeting.*

4. To **note** the receipt of the Bank Reconciliation for August 2021- *to be circulated to all Councillors prior to meeting.*

5. To **discuss** grant application received for Elham Newsletter and **agree** actions.

6. To **agree** August invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*

- 265/21** To **hear** verbal reports from
1. County Councillor – Susan Carey
 2. District Councillor – Stuart Peall

266/21 Correspondence

To **note** any correspondence received and **agree** actions if required.

267/21 Date of next meeting and Close

Signed

Clairę Greenwood

Parish Clerk