



TO ALL COUNCILLORS

27th July 2021

THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 2nd AUGUST 2021. IT WILL BE HELD IN THE HALL, ELHAM PRIMARY SCHOOL STARTING 7.30pm.

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

224/21 To record those present and list any apologies.

225/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 226/21.

226/21 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 226/21 onwards.

227/21 To note and agree minutes of

1. The Ordinary meeting of the Parish Council of 5th July 2021.
2. The C&A Committee meeting of 19th July 2021.

228/21 Chairman's Report

(Please note, no decisions can be made on items under this heading)

229/21 Wellbeing

To **receive** a report from the Wellbeing Advisory Committee and **agree** actions.

230/21 Community and Amenities

1. *Houses the village needs* – To **receive** recommendations and **agree** actions.
2. *Churchyard* – To **consider** recommendations and **agree** actions.

231/21 Highways

1. To **receive** a report from the Highways Lead and **agree** actions if required.
2. To **discuss** correspondence received regarding footpath and **agree** actions if required.

232/21 Environment Working Group

To **discuss** Green Horizons Eco family day event and **agree** action.

233/21 Policies

To **review** Complaints Policy and **agree** actions.

234/21 Planning

1. To **note** receipt of received application and **agree** comments.
21/1417/FH - 8 The Orchards, Elham, Canterbury, CT4 6TR - Two Storey Side Extension.*(deadline 9th August)*.
21/1471/FH - Cullings Farm, Boyke Lane, Ottinge, CT4 6XL - Lawful development (proposed) for the erection of rear extension to existing dwelling.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** any decisions made by Folkestone and Hythe District Council.

235/21 Finance

1. To **note** and **agree** the Accounts from June 2021 and **authorise** the Chairman to sign.
2. To **note** and **agree** the Bank Reconciliation from June 2021 and **authorise** the Chairman to sign.
3. To **note** the receipt of the Accounts for July 21 – *to be circulated to all Councillors prior to meeting*.
4. To **note** the receipt of the Bank Reconciliation for July 2021- *to be circulated to all Councillors prior to meeting*.
5. To **discuss** grant application received from Rhodes Minnis Village Hall and **agree** actions - *circulated in June to Councillors*.
6. To **discuss** grant application received for Elham Newsletter and **agree** actions. – awaiting completed form.
7. To **consider** agree virement from ring fenced community memorial to C&A budget provision and **agree** actions.
8. To **consider** virement of £710 from unallocated funds to C&A budget provision and **agree** actions.

9. To **agree** July invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
10. To **discuss** bank signatories and **agree** actions.

- 236/21** To **hear** verbal reports from
1. County Councillor – Susan Carey
 2. District Councillor – Stuart Peall

- 237/21 Correspondence**
To **note** any correspondence received and **agree** any actions.

- 238/21 Date of next meeting and Close**

Signed

Clairę Greenwood

Parish Clerk