



TO ALL COUNCILLORS

6th April 2021

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 12th APRIL 2021 STARTING 7.30pm.**

Parish Councils have now been given authority to proceed with virtual meetings. Elham Parish Council will use the Zoom app to hold an Ordinary meeting of the Parish Council.

The following agenda will be published on the Parish Council website and in the Parish Council noticeboard. All members of the public are invited to make a request to join the meeting by emailing the clerk (cgreenwood@elhampc.co.uk) before 3pm on Monday 12th APRIL 2021.

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

105/21 To record those, present and list any apologies.

106/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 107/21.

107/21 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 108/21 onwards.

108/21 To note and agree minutes of (will be signed in person by the Chairman at the next available opportunity.)

1. The Ordinary meeting of the Parish Council of 1st March 2021.

Agenda 12th April 2021

2. The C&A Committee meeting of 15th March 2021.
3. The Wellbeing Committee meeting of 17th March 2021.

109/21 Chairman's Report

(Please note, no decisions can be made on items under this heading).

110/21 Policies

To **consider** the Risk Management Register and **agree** adoption.

111/21 Finance

1. To **note** and **agree** the Accounts from February 2021 and **authorise** the Chairman to sign at the next available opportunity.
2. To **note** and **agree** the Bank Reconciliation from February 2021 and **authorise** the Chairman to sign at the next available opportunity.
3. To **note** the receipt of the Accounts for March 21 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for March 2021- *to be circulated to all Councillors prior to meeting.*
5. To **consider** the grant application from Elham Primary School and **agree** action – *to be circulated to all Councillors prior to the meeting.*
6. To **agree** March invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*
7. To **consider** the revised budget and **agree** action – *to be circulated to all Councillors prior to the meeting.*
8. To **consider** the Asset Register and risk assessment and **agree** adoption – *emailed to all Cllrs prior to agenda.*

112/21 Planning

1. To **note** receipt of received application and **agree** comments:
21/0484/FH - Old Hospital, The Row, Elham, Canterbury, CT4 6UL - Proposal: Renovation of existing house with new build extension and garden studio.
21/0445/FH- Wild Acre House, Gate Lane, Rhodes Minnis, Canterbury, CT4 6YA - Erection of proposed garage, single storey rear extension with internal alterations.
21/0485/FH -15 Hog Green, Elham, Canterbury, CT4 6TU - Erection of single storey rear extension and raised decking.
21/0504/FH- Copper Leas, Boyke Lane, Ottinge, Canterbury, CT4 6XL - Erection of a log cabin to the bottom of the garden.
21/0478/FH - Cheltenham House, Boyke Lane, Ottinge, CT4 6XL - Demolition of existing house and outbuildings and erection of a 4-bedroom replacement dwelling and associated external works.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** the decisions made by Elham Parish Council prior to the meeting due to FHDC deadline:
21/0402/FH - Greenfield Cottage, Collards Lane, Elham, Canterbury, CT4 6UF- Proposed veranda and car port.
4. To **note** any decisions made by Folkestone and Hythe District Council.

5. To **receive** an update on 20/0304/FH - Longland Farm, Exted Hill, Elham, Canterbury, Kent - Use of land for the stationing of a mobile home for a temporary period for key agricultural workers and the use of part of an agricultural building for the incubation and hatching of poultry and **agree** actions.

113/21 Meetings

To **discuss** future meetings and **agree** actions.

114/21 C&A Committee

1. To **discuss** the community memorial table and **agree** actions if required.
2. To **consider** a request for The Gore and **agree** actions if required.

115/21 Environment Working Group

1. To **receive** an update on the King George V planting and **agree** any actions if required.
2. To **discuss** the Environment Working Group and **agree** actions if required.

116/21 To hear verbal reports from

*(Please **note** received reports will be included in the minutes)*

County Councillor – Susan Carey
District Councillor – Stuart Peall

117/21 Correspondence

To **note** correspondence received and **agree** actions, if required.

118/21 Date of Next meeting and Close

Signed

Claire Greenwood

Parish Clerk