



**MINUTES OF STAFFING COMMITTEE MEETING OF THE PARISH COUNCIL HELD ON  
MONDY 7<sup>th</sup> SEPTEMBER 2020 AT 7PM.**

**131/20 To record those, present and list of apologies**

**Those Present:**

Councillors: K Lamb, E Arnold Newing, B Swan, C Chapman and the Clerk.

**Apologies:** There were none.

**132/20 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

None were declared.

**133/20 Chairperson**

It was **agreed** that Cllr Swan would take the position of Chair for the Staffing Committee.

**134/20 Employment Policies**

1. It was **agreed** to adopt the Disciplinary Procedures policy.
2. It was **agreed** to adopt the Grievance policy.
3. It was **agreed** to adopt the Dignity at Work policy.
4. It was **agreed** to adopt the Learning and Development policy.

**135/20 It was **agreed** to **exclude** the public and press under section 12 of Public Bodies (Admission to Meetings) Act 1960 due to the sensitivity of the items to be discussed.**

**136/20 The Clerks appraisal took place and recommendations **agreed** to be put to full Council for approval.**

It was **agreed** that the Clerk was to attend the ICCM Cemetery Management and Compliance training course at the cost of £135.00 + VAT.

**137/20 Date of next meeting and Close**

The next Staffing Committee meeting is on Monday 1st March at 7.00pm. There being no further business the meeting closed at 7.25pm.