



**DRAFT MINUTES OF EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON
WEDNESDAY 29th APRIL 2020 AT 7.30PM.**

65/20 To record those present and list of apologies

Those Present: Councillors: K Lamb (Chair), E Arnold Newing (Vice Chair), B Swan, C Stanyon, G Clements, K Allen, K Scott and S Peall, County Councillor S Carey and the Clerk.

Apologies: None were received.

66/20 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

None were declared.

67/20 Operating during Covid-19 under the new Government regulations (*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*), and with powers under s101 of the LGA 1972.

1. It was **agreed** to adopt the Covid 19 Standing Orders.
2. It was **agreed** to temporarily delegated power of authority to Chairman and Clerk on matters of urgency and in the event that a meeting of the Council cannot be convened.
3. It was **agreed** to temporarily adopt the planning procedure in the event a meeting of the Council cannot be convened.
4. It was **noted** and **agreed** that under the new Government regulations, the Annual Parish Meeting, *planned to be held on 4th May* (meeting of all electors) would be postponed.
5. It was **noted** that under the new Government regulations, the council's Annual General Meeting (*planned to be held on 4th May*) is not required to take place. It was **agreed** not to proceed with this meeting virtually and therefore cancel it. An Ordinary meeting of the Parish Council will take place on Monday 4th May instead.
6. It was **noted** that the [Accounts and Audit \(Coronavirus\) \(Amendment\) Regulations 2020 No. 404](#) will come into force on 30th April extending the deadlines for local authority (category 2) audit requirements as follows:
 - i) The publication date for final, audited accounts will move from 30th September to 30th November 2020.
 - ii) The requirement for the public inspection period to include the first 10 working days of July has been removed. Instead we must commence the public inspection period on or before the first

working day of September 2020. (Therefore, draft accounts must be approved by 31st July 2020 at the latest.

68/20 Policies

It was **agreed** the adopt the Co-option Policy.

69/20 Date of next meeting and Close

An Ordinary meeting of the Parish Council will take place virtually on Monday 4th May 2020 at 7.30pm.

There being no further business the meeting closed at 7.52pm.