

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a i basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date:

	£	£
Balance per bank statements as at 31/3/19:		
<input type="text" value="Reserve Account"/>	<input type="text" value="21,253.69"/>	
<input type="text" value="Current Account"/>	<input type="text" value="19,279.72"/>	
	<hr/>	40,533.41
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
<input type="text" value="1432"/>	<input type="text" value="(118.98)"/>	
<input type="text" value="1441"/>	<input type="text" value="(10.00)"/>	
	<hr/>	(128.98)
Add: any un-banked cash as at 31/3/19	<input type="text"/>	
	<hr/>	
Net balances as at 31/3/19 (Box 8)		<u><u>40,404.43</u></u>