



TO ALL COUNCILLORS

22nd February 2021

**THERE IS TO BE AN ORDINARY MEETING OF THE ABOVE PARISH COUNCIL ON
MONDAY 1st MARCH 2021 STARTING 7.30pm.**

Parish Councils have now been given authority to proceed with virtual meetings. Elham Parish Council will use the Zoom app to hold an Ordinary meeting of the Parish Council.

The following agenda will be published on the Parish Council website and in the Parish Council noticeboard. All members of the public are invited to make a request to join the meeting by emailing the Clerk (claireg.elhampc@gmail.com) before 3pm on Monday 1st MARCH 2021.

YOU ARE HEREBY SUMMOND TO ATTEND.

THE AGENDA IS AS FOLLOWS:

77/21 To record those, present and list any apologies.

78/21 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.

A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.

Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration unless this has been discussed with the clerk prior to the meeting.

The meeting will be adjourned for 79/21.

79/21 Public Contribution

(For members of the public to ask questions – This item will last no more than 15 minutes)

The meeting will be reconvened to discuss 80/21 onwards.

80/21 To note and agree minutes of (will be signed in person by the Chairman at the next available opportunity.)

1. The Ordinary meeting of the Parish Council of 1st February 2021.

Agenda 1st March 2021

2. The Telecomms Committee meeting of 8th February 2021.
3. The Extraordinary meeting of the Parish Council of 10th February 2021.
4. The C&A Committee meeting of 15th February 2021.
5. The Wellbeing Committee meeting of 24th February 2021.

81/21 Chairman's Report

(Please note, no decisions can be made on items under this heading).

82/21 Little Stour and Nailbourne Management Group

1. To **receive** a report from the Flood Warden and **agree** actions if required.
2. To **discuss** a deputy member to the Little Stour & Nailbourne Management Group and **agree** actions

83/21 Finance

1. To **note** and **agree** the Accounts from January 2021 and authorise the Chairman to sign at the next available opportunity.
2. To **note** and **agree** the Bank Reconciliation from January 2021 and authorise the Chairman to sign at the next available opportunity.
3. To **note** the receipt of the Accounts for February 2021 – *to be circulated to all Councillors prior to meeting.*
4. To **note** the receipt of the Bank Reconciliation for February 2021- *to be circulated to all Councillors prior to meeting.*
5. To **discuss** the replacement of cheque 1458 for £10.00 (19/20 financial year) to Methodist Church Hall and **agree** actions.
6. To **discuss** the cancellation of cheque 1464 £95.00 to ICCU and replace with online payment and **agree** actions.
7. To **consider** and **agree** virement of £150.00 from Training budget provision to grounds maintenance budget provision.
8. To **consider** and **agree** virement of £306.37 from Training budget provision to Clerk's office expenses budget provision.
9. To **consider** and **agree** virement of £500 from Grants/donations budget provision to Ring fenced community memorial.
10. To **discuss** the membership of Rural Kent and **agree** action.
11. To **consider** and **agree** the employment of Internal Auditor.
12. To **agree** February invoices and **agree** payments - *to be circulated to all Councillors prior to meeting.*

84/21 Planning

1. To **note** receipt of received application and **agree** comments:
21/0197/FH - Northview House, Exted Hill, Elham, Canterbury, CT4 6UD - Erection of a single storey rear extension.
2. To **note** receipt of received application since the agenda was issued and **agree** comments.
3. To **note** the decisions made by Elham Parish Council prior to the meeting due to FHDC deadline:
21/0178/FH/TCA - Windlass Cottage, Cullings Hill, Elham, Canterbury, CT4 6TE - Crown reduction back to previous pruning points of one Beech tree situated within a conservation area.
4. To **note** any decisions made by Folkestone and Hythe District Council.

5. To **discuss** 20/0304/FH - Longland Farm, Exted Hill, Elham, Canterbury, Kent
- Use of land for the stationing of a mobile home for a temporary period for key agricultural workers and the use of part of an agricultural building for the incubation and hatching of poultry and **agree** actions.

85/21 Meeting Calendar

To **consider** and **agree** the calendar of meetings for 2021, noting date of APM and APCM.

86/21 C&A Committee

To **receive** a report / recommendation from the committee and **agree** actions if necessary.

87/21 Telecomm Committee.

To **receive** an update from the Chair of the Committee.

88/21 Staffing Committee

To **consider** and **agree** recommendations for the Staffing Committee.

89/21 Highways Committee

1. To **receive** an update from the committee in regard to correspondence received in relation to plans by Highways England to infill/demolish bridges along the old Elham Valley Railway line and **agree** actions if required.
2. To **receive** an update from the Highways Committee.

90/21 Environment Working Group

To **receive** an update and **agree** any actions if required.

91/21 To hear verbal reports from

*(Please **note** received reports will be included in the minutes)*

County Councillor – Susan Carey

District Councillor – Stuart Peall

92/21 Correspondence

To **note** correspondence received and **agree** actions, if required.

93/21 Date of Next meeting and Close

Signed

Claire Greenwood

Parish Clerk