



**TO ALL COUNCILLORS**

**1<sup>st</sup> JANUARY 2019**

**THERE IS TO BE A MONTHLY MEETING OF THE ABOVE PARISH COUNCIL ON MONDAY 7<sup>th</sup> JANUARY 2019. IT WILL BE HELD IN THE VILLAGE HALL STARTING 7.30pm.**

**YOU ARE HEREBY SUMMOND TO ATTEND.**

**THE AGENDA IS AS FOLLOWS:**

- 1/19 To record those present and list any apologies.**
- 2/19 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

*A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted.*

*A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.*

*Councillors may also declare a voluntary interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration, unless this has been discussed with the clerk prior to the meeting.*

- 3/19 To note and agree minutes of**  
a) The December 2018 PC meeting.
- 4/19 To consider any matters arising from the Minutes not on the agenda elsewhere.**
- 5/19 Public Contribution**  
*(For members of the public to ask questions – This item will last no more than 15 minutes).*
- 6/19 Finance**  
1) To **agree** invoices and sign cheques  
*(A list will be handed out at the meeting if not circulated prior)*  
2) To **discuss** and **agree** the latest revisions to the Financial Regulations.
- 7/19 To hear** verbal reports from  
1) County Councillor – Susan Carey  
2) District Councillor – Stuart Peall  
3) Community Warden – Gary Harrison

- 8/19 Correspondence**  
1) To **note** any correspondence received and **agree** any actions.
- 9/19 The Gore**  
1) Update.
- 10/19 Churchwall**  
1) Update on Civil Engineer.
- 11/19 The Burial Ground**  
1) To **discuss** and **agree** the Regulations for the burial ground.
- 12/19 Trees**  
1) To **discuss** the replacement of tree to the High Street.  
2) To **discuss** and **agree** the replacement of 2no. trees to the Churchyard.
- 13/19 Recreational**  
1) To **discuss** and **agree** the Recreational Committee Terms of Reference.
- 14/19 Defibrillator**  
1) To **discuss** and **agree** maintenance plan for defibrillator.  
2) Clerk to update on training.
- 15/19 Staffing Committee**  
1) To **discuss** and **agree** the Staffing Committee Terms of Reference.  
2) To **discuss** and **agree** Clerk attending Managing Local Council Elections training course and CILCA training events.
- 16/19 Planning**  
1) To **note** the receipt of received applications and **agree** comments  
a) Y18/1473 – Covert Wood House, Dane Hill Road, Bladbean – Extensions and alterations to dwelling to include the erection of a two storey side extension and single storey side/rear extension with terrace over following demolition of existing flat roofed additions, installation of a replacement dormer window on the front elevation together with the retention of and landscaping to remodel bank and erection of a detached garage/store.  
b) Y18/1494 – Silverside, High Street, Elham – Increase in height of roof to provide additional living accommodation at first floor including front and rear elevation.  
c) Y18/1533 – St Marys Church Hall, New Road, Elham – Felling of a cypress tree situated within a conservation area followed by the planting of a replacement tree.  
2) To **note** any decisions made by Folkestone and Hythe District Council.
- 17/19 Chairman’s & Councillors Report**  
*(Please note, no decisions can be made on items under this heading).*
- 18/19 Date of next meeting & Close**

**Signed**

Claire Greenwood **Parish Clerk**